



**Lemont Township Board of Trustees Special Meeting
July 24, 2025, 9:00 a.m., Lemont Township Office
16300 Alba Street, Lemont, Illinois**

AGENDA

- I Call to Order/Pledge of Allegiance**
- II Roll Call**
- III Matters from the Public**

Public Comment:

"We have come to the point in the meeting that is set aside for public comment. Members of the public are invited to address the Board on any matter during this time. There is a three-minute time limit for your remarks. At the beginning of your comments, please state and spell your name. Please be aware that this is an opportunity for you to provide your input, but the public comment is not intended to be a question-and-answer exchange with the members of the Board. Responses to questions asked during the public comment portion of this meeting will be provided in writing following the meeting. If you would like responses to your questions, please provide your e-mail address on the speaker's list at the back of the room."

- IV New Business**
 - A. Strand Task Order for the Community Center parking lot construction services
 - B. Discussion of Youth Services
- V Closed Session**
- VI Motion to Adjourn**

Lemont Township Board of Trustees Special Meeting – July 24, 2025

The Lemont Township Board special meeting was called to order by Michael Shackel on July 24, 2025, at 9:04 a.m. at the township offices at 16300 Alba Street. The Pledge of Allegiance was said, and roll was called by Clerk Christine Zielke; Blatzer, Lemming, Molitor, Wilk, Shackel-present.

Matters from the Public – None

New Business:

A. Strand Task Order for the Community Center Parking Lot Construction Services

Supervisor Shackel discussed the task order from Strand, authorizing the firm to continue monitoring the project for an additional fee. He noted that while the agreement is based on a worst-case scenario, the actual oversight costs are expected to be considerably lower. The engineering services are not to exceed \$70,000.

A motion was made by Trustee Blatzer to approve the engineering services on an hourly basis and seconded by Trustee Molitor. A roll call vote was taken. On roll call: Blatzer, Lemming, Molitor, Wilk, Shackel -ayes. Motion passed.

B. Discussion of Youth Services

The Township is exploring opportunities to better support our youth. As a next step, we will be reaching out to local organizations—including schools, the library, park district, and others—to assess what resources and programs currently exist in our community. This assessment will help us identify gaps and determine what additional support the Township can provide, in partnership with families and community partners.

Closed Session: None

Motion to adjourn made Blatzer, 2nd by Molitor On roll call: Blatzer, Lemming, Molitor, Wilk, Shackel -ayes. Motion passed.

Meeting adjourned at 10:48 a.m.

Christine A Zielke, Clerk



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Task Order No. 25-02
Lemont Township, Illinois (OWNER)
and Strand Associates, Inc.® (ENGINEER)
Pursuant to Agreement for Technical Services dated September 11, 2017

Project Information

Services Name: Community Center Parking Lot Construction-Related Services

Services Description: Provide construction-related services for the Community Center Parking Lot reconstruction at 16300 Alba Street, designed by ENGINEER.

Scope of Services

ENGINEER will provide the following services to OWNER.

1. Provide contract administration services including attendance at the preconstruction conference, review of up to two iterations of contractor's shop drawing submittals, review of and response to contractor's requests for information, review of up to four contractor's periodic pay requests, attendance at up to four construction progress meetings, up to four periodic site visits, and participation in project closeout.
2. Provide a resident project representative (RPR) for part-time observation of construction. RPR services are anticipated for a construction period of 12 weeks, for which part-time is defined as up to 40 site visits at up to nine hours per visit. Any services that include the review or analysis of unsolicited media including, but not limited to, photographs, videos, and drone footage provided by OWNER or contractors unless specifically requested and agreed to in writing are not included. ENGINEER's use of electronic construction administration programs (e.g., e-builder, Newforma) is limited to the Scope of Services defined in this Task Order. ENGINEER is not responsible for the review of unsolicited media uploaded to these programs unless specifically requested and agreed to in writing.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses an estimated fee of \$83,700.

Schedule

Services will begin upon execution of this Task Order, which is anticipated the week of June 9, 2025. Services are scheduled for completion on October 31, 2025.

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TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

STRAND ASSOCIATES, INC.®

OWNER:

LEMONT TOWNSHIP

NOT FOR
SIGNATURE

Joseph M. Bunker
Corporate Secretary

Date

Michael Shakel
Township Supervisor

Date