

Lemont Township Board of Trustees Meeting

November 9th, 2021, 7:00pm @ 1115 Warner Avenue, Lemont, IL 60439

AGENDA

- I Call to Order/Pledge of Allegiance
- II Roll Call
- III Approval of Regular Township Board Meeting Minutes of October 12th, 2021
- IV Matters from the Public:
Public Comment:

"We have come to the point in the meeting that is set aside for public comment. Members of the public are invited to address the Board on any matter during this time. There is a 3-minute time limit for your remarks. At the beginning of your comments, please state and spell your name. Please be aware that this is an opportunity for you to provide your input, but the public comment is not intended to be a question-and-answer exchange with the members of the Board. Responses to questions asked during the public comment portion of this meeting will be provided in writing following the meeting. If you would like responses to your questions, please provide your e-mail address on the speaker's list at the back of the room."

V Staff Reports:

- A. Administrator Report – October Bills**
- B. Supervisor Report**
- C. Highway Commissioner Report**
- D. Clerk's Report**
- E. Assessor' Report**
- F. Human Services Director Report**
- G. Open Space/Facilities Director Report**
- H. Transportation Report (see Unfinished Business below)**

VII Unfinished Business

- A. Review Transportation Proposal for 2022**

VIII New Business

- A. Tentative 2022 Levy for Lemont Highway Department**
- B. Presentation of Resolution 2021-22-01, Assessor Employment Agreement between Patrick Hynes and Lemont Township**

IX Executive Session:

- X Motion to Adjourn**

LEMONT TOWNSHIP BOARD MEETING – OCTOBER 12, 2021

The Lemont Township Board meeting was called to order by Supervisor Michael Shackel at 7:00 p.m. on Tuesday, October 12, 2021 at the Township offices, 1115 Warner Avenue, Lemont, IL 60439

The Pledge of Allegiance was said and roll was taken by Clerk Buschman. Blatzer, Molitor, Nathan, Virgilio and Shackel – present.

A motion to approve the minutes of the previous meeting was made by Trustee Blatzer, 2nd by Trustee Virgilio. On roll call: Blatzer, Molitor, Nathan, Virgilio and Shackel – ayes. Motion passed.

Matters from the Public: None

The presentation of the of the March 31st, 2021 Audit by Edward Tracey from Seldon Fox was called by Supervisor Shackel. Mr. Tracy explained the workings of the audit for the benefit of the new Trustees. He also passed out the report to the Board members. Pension assets are 160% funded; general fund is good with a positive \$232,000.00 amount and Road & Bridge expenses are on budget. Trustees had a few comments but all in all the report was acceptable.

Treasurer's Report & Payment of Bills:

General Fund	\$ 84,121.06
Road & Bridge	\$ 60,560.04
Open Space	\$ 6,197.50
General Assistance	\$ 600.00

Motion to approve payment of bills made by Blatzer, 2nd by Virgilio. On roll call: Blatzer, Molitor, Nathan, Virgilio and Shackel – ayes. Motion passed.

REPORTS: Supervisor Shackel informed everyone that his wife, Cathy, is doing much better and is at home now, although she did take a fall. Thanks for everyone's concern. A reminder that the Board has to take the Open Meetings Act test as soon as possible. The website has not been open. A thank you to the Junior Women's Club for their help in the Township. Also, you have to live in the Township in order to apply for assistance. The Cook County Sheriff's office met with a representative of the Cook County Code Enforcement, Norm Anderson, to continue working on the problem with settlers on property off of 131st St. and Archer Ave. There was an episode where goats were loose. Shackel will be meeting with TOIMA in regards to our insurance. Shackel also spoke in regards to a replacement for Assessor Jacobowski whose term ends on December 31, 2021. A resume from Patrick Hynes, who is currently the Assessor in Lyons, was given to the Board. This would be on a contract, not a permanent arrangement.

Highway Commissioner: Commissioner Mark Labno reported on ordering salt for the coming season. We order from Morton and/or Allstate. Seems there could be a shortage as one of the salt mines will be closing. We have 3400 tons right now. Also, we haven't been reimbursed from Cook County for MFT funds. Doing tree trimming and getting ready for winter.

Clerk: Clerk Barbara Buschman reported that she attended the Senior Homecoming lunch/dance, Entertainment was provided by Frank Rossi and Michael Vittori. Deputy Clerk Pasiewicz attended the Cook County Clerk meeting in Berwyn in her place.

Assessor: No report, however Beechen & Dill has purchased the land to the north of the Lemont Township Community Center to build a new subdivision called Copper Ridge. Also, Beechen & Dill Builders failed to assign property pin numbers for their residents at the new Willow Point

Townhome Project, thus causing residents to call the Lemont Township for advice and guidance on the matter, which was provided.

Human Services: Stephanie Covarubias reported that it has been a slow month. She has handed out many applications to people who may be in need. SALT meetings are starting again. She is also planning for the holidays. Flu shots will be given at Alba building on October 25.

Jeanette Daubarus asked about the giving tree. That will start right after Thanksgiving.

Open Space/Facilities. Kathy Henrikson reported work is being done cleaning up the kitchen and outside at Alba Street building. There has been a problem with a "bad dog" at the Dog Park that is being addressed. There was an Open Space clean-up done by volunteers from school district 113 on September 18 and another one will be on October 22nd. Some of the work has been done by community service workers.

Transportation: Karen Liset reported on the Pace Bus system. It is running on Monday, Tuesday, Wednesday and Friday. She also reported problems with the old Pace van with brakes going out and air conditioning not working; it is a 2014 model. She suggested retiring both buses and getting a smaller, 7 passenger vehicle. She will have a proposal next month for the Board to take under consideration.

Unfinished Business – None

New Business – None. Motion to adjourn made by Blatzer, 2nd by Virgilio at 8:25 p.m. On roll call: Blatzer, Molitor, Nathan, Virgilio and Shackel – ayes. Motion passed.

Barbara A. Buschman – Township Clerk.

LEMONT TOWNSHIP

STATE OF ILLINOIS

COOK COUNTY

GENERAL FUND

October 2021 EXPENDITURES

This is to certify that the following sums will be paid by the Supervisor of the Lemont Township to the following vendor/person which amounts were audited by the Board of Auditors on the 9th day of November 2021, on the account for the listed purposes (See separate attachment)

LEMONT TOWNSHIP

STATE OF ILLINOIS

COOK COUNTY

ROAD & BRIDGE FUND

October 2021 EXPENDITURES

This is to certify that the following sums will be paid by the Supervisor of the Lemont Township to the following vendor/person which amounts were audited by the Board of Auditors on the 9th day of November, 2021, on the account for the listed purposes (See separate attachment)

General Assistance FY2021-22

October 2021

21- FA28 (3011)

\$ 300.00

21- EALEM13 (3012)

\$ 300.00

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Supervisor

Clerk-Attest

Lemont Township
Vendor Balance Detail
All Dates

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE	BALANCE
Bell Side 7						
10/13/2021	Bill Payment (Check)	40307	10/13/2021	-855.00	-394.00	-394.00
Total for Bell Side 7						
Berner, Daniel						
11/09/2021	Bill	October Service	11/09/2021	325.00	325.00	325.00
Total for Berner, Daniel						
Cintas						
11/09/2021	Bill	4098922110	11/09/2021	75.62	75.62	75.62
Total for Cintas						
CMS-LGHP						
11/09/2021	Bill	October Coverage	11/09/2021	10,828.00	10,828.00	10,828.00
Total for CMS-LGHP						
Comcast Cable						
11/09/2021	Bill	10/19 to 11/18	11/09/2021	664.08	664.08	664.08
11/09/2021	Bill	Nov 2 to Dec 01	11/09/2021	453.17	453.17	1,117.25
Total for Comcast Cable						
Commonwealth Edison						
11/09/2021	Bill	October Service	11/09/2021	178.04	178.04	178.04
Total for Commonwealth Edison						
Costco Membership						
11/09/2021	Bill	2022 Renewal	11/09/2021	240.00	240.00	240.00
Total for Costco Membership						
Dearborn National Life Insurance Company						
11/09/2021	Bill	10/01/21 to 12/31/21	11/09/2021	355.95	355.95	355.95
Total for Dearborn National Life Insurance Company						
DeRose Strategies, Inc						
11/09/2021	Bill	1567	11/09/2021	2,500.00	2,500.00	2,500.00
Total for DeRose Strategies, Inc						
GTSAC						

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE	BALANCE
11/09/2021	Bill	See Memo Below	11/09/2021	160.00	160.00	160.00
Total for GTSAC				\$168.00	\$168.00	
Lemont, Village of - Fuel						
10/05/2021	Bill	Sept Bill	10/05/2021	342.19	342.19	342.19
10/19/2021	Bill	00050014	11/18/2021	545.54	545.54	887.73
Total for Lemont, Village of - Fuel				\$887.73	\$887.73	
Nicor Gas						
11/09/2021	Bill	9/2/21 to 10/3/21	11/09/2021	47.24	47.24	47.24
Total for Nicor Gas				\$47.24	\$47.24	
Nicor Gas FAF						
07/23/2021	Bill Payment (Check)	1925	07/23/2021	-300.00	-300.00	-300.00
Total for Nicor Gas FAF				\$-398.00	\$-398.00	
Noventech, Inc.						
11/09/2021	Bill	11939	12/09/2021	475.00	475.00	475.00
Total for Noventech, Inc.				\$475.00	\$475.00	
Pace Suburban Bus						
11/09/2021	Bill	See memo	11/09/2021	200.00	200.00	200.00
Total for Pace Suburban Bus				\$200.00	\$200.00	
Pizzo & Associates, Ltd.						
11/09/2021	Bill	26016	11/09/2021	2,968.75	2,968.75	2,968.75
Total for Pizzo & Associates, Ltd.				\$2,968.75	\$2,968.75	
Quill						
11/09/2021	Bill		12/09/2021	90.22	90.22	90.22
Total for Quill				\$90.22	\$90.22	
Robbins Schwartz						
11/09/2021	Bill	See Memo Below	11/09/2021	1,092.50	1,092.50	1,092.50
Total for Robbins Schwartz				\$1,092.50	\$1,092.50	
Waste Management						
11/09/2021	Bill	Nov Service	11/09/2021	843.91	843.91	843.91
Total for Waste Management				\$843.91	\$843.91	
TOTAL				\$21,298.21	\$21,691.21	

Lemont Township Road and Bridge

Vendor Balance Detail

All Dates

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE	BALANCE
Bank of America						
11/09/2021	Bill	See Memo Below	11/09/2021	261.03	261.03	261.03
Total for Bank of America				\$261.03	\$261.03	
BI Rental Inc						
11/09/2021	Bill	113066-1	11/09/2021	63.00	63.00	63.00
Total for BI Rental Inc				\$63.00	\$63.00	
Black Dirt, Inc.						
11/09/2021	Bill	1240	11/09/2021	120.00	120.00	120.00
Total for Black Dirt, Inc.				\$120.00	\$120.00	
Commonwealth Edison-Street Lighting						
11/09/2021	Bill	9/16/21 to 10/15/21	11/09/2021	173.66	173.66	173.66
Total for Commonwealth Edison-Street Lighting				\$173.66	\$173.66	
Delwood Tire & Auto Corp.						
09/15/2021	Bill Payment (Check)	2287	09/15/2021	-56.95	-1.00	-1.00
11/09/2021	Bill	2-61129	11/09/2021	33.15	33.15	32.15
Total for Delwood Tire & Auto Corp.				\$-23.80	\$32.15	
Hinckley Springs						
11/09/2021	Bill	6945662-101621	11/09/2021	37.90	37.90	37.90
Total for Hinckley Springs				\$37.90	\$37.90	
Homer Industries						
11/09/2021	Bill		11/09/2021	350.00	350.00	350.00
Total for Homer Industries				\$350.00	\$350.00	
Jim's Truck Inspection						
11/09/2021	Bill		11/09/2021	185.85	185.85	185.85
Total for Jim's Truck Inspection				\$185.85	\$185.85	
Lemont Ace Hardware						
11/09/2021	Bill	September 2021	11/09/2021	114.91	114.91	114.91
Total for Lemont Ace Hardware				\$114.91	\$114.91	
Lemont, Village of -Fuel						

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE	BALANCE
11/09/2021	Bill	October Fuel	11/09/2021	414.21	414.21	414.21
Total for Lament, Village of -Fuel				\$414.21	\$414.21	
Monroe Truck Equipment						
11/09/2021	Bill	4698000	11/09/2021	9.53	9.53	9.53
Total for Monroe Truck Equipment				\$9.53	\$9.53	
Rags Electric						
11/09/2021	Bill	23075	11/09/2021	381.62	381.62	381.62
Total for Rags Electric				\$381.62	\$381.62	
Strand Associates, Inc.						
11/09/2021	Bill	0176275	11/09/2021	1,136.80	1,136.80	1,136.80
Total for Strand Associates, Inc.				\$1,136.80	\$1,136.80	
Surefire Auto Parts						
11/09/2021	Bill	Oct Statement	11/09/2021	790.29	790.29	790.29
Total for Surefire Auto Parts				\$790.29	\$790.29	
Waste Management						
11/09/2021	Bill	November Service	11/09/2021	548.66	548.66	548.66
Total for Waste Management				\$548.66	\$548.66	
West Side Tractor Sales						
11/09/2021	Bill	K75645	11/09/2021	977.87	977.87	977.87
Total for West Side Tractor Sales				\$977.87	\$977.87	
TOTAL				\$5,541.53	\$5,597.48	

Lemont Township - Prepaid Bills (October-2021)

General Fund

Debra Blatzer	November Board Stipend	\$200.00
Jeanette Virgilio	November Board Stipend	\$200.00
David Molitor	November Board Stipend	\$200.00
Susan Nathan	November Board Stipend	\$200.00
Kenneth Jacobowski	Cook County Trip Reimbursement	\$35.62
Mike Shackel	November Cell Allowance	\$60.00
William Cross	Supplies for Warner & Alba	\$57.46
TOCC	Mental Health Webinar (Stephanie C.)	\$20.00
Pathlights	New Partnership Monthly Contract Agreeemer	\$802.00
Stephanie Covarrubias	Reimbursement for Oct Mileage	\$128.80
NJS Enterprises	GA Software License	\$5,000.00
Automated Companies	Magnetic Business Cards (Tradeshow Promo)	\$267.00
Verizon (Mobile)	Monthly Statement	\$142.98
Ludwigs Feed Store	Straw for Dog Park	\$160.00
Eich's Sports	Shirt for Driver	\$30.00
Johnson Controls Security	Quarterly Billing	\$263.94
Sara Kapasi	Alba Event Deposit Refund	\$250.00
Renata Schergen	Alba Event Deposit Refund	\$250.00
Commonwealth Edison	Alba October Electric Bill	\$666.87
		\$8,933.87

Road & Bridge

Comcast Cable	Internet Service for Garage & Offices (Highway Garage)	\$315.59
Deere Credit	Lease Payment for John Deere Tractor (October Billing)	\$1,782.48
Commonwealth Edison	General Service	\$1,452.00
Johnson Controls Security	Quarterly Billing	\$120.19
SureFire Auto Parts	October Statement	\$177.79
Underground Pipe & Valve	October Material Statement	\$3,755.00
Amazon.com	Roadway Markers	\$399.00
		8,002.05

Open Space Expenditures - October 2021

<u>Class</u>	<u>Inv #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
50-525	Oct-21	Dog Waste P/U	Berner, Daniel	\$325.00
50-525	21-Oct	Straw Bales for Dog Park	Ludwig's Inc	\$160.00
2077320	Oct Statement	Parts for Scag & Push Mowers	SureFire Auto	\$71.84
5060140 (Land Maintenance)	26016	2021 Stewardship Program (Woodland Sanctuary)	Pizzo & Associates	\$2,968.75
50-525	368535	Dog Park Waste Bags	Ferguson Enterprises	\$32.49
				\$3,558.08 Total

October 2021 Expenditures Summary

Township General Fund Outstanding Bills	\$21,691.21	
Township General Fund Pre-Paid Bills	8,933.87	
Township Salaries	<u>\$31,744.69</u>	
	\$62,369.77	
Lemont Road & Bridge Outstanding Bills	\$5,597.48	
Lemont Road & Bridge Pre-Paid Bills	8,002.05	
Lemont Road & Bridge Salaries	<u>\$14,103.32</u>	
	\$27,702.85	
Open Space	\$3,558.08	
General Assistance	\$600.00	
IMRF Payment	<u>\$4,838.72</u>	
	\$8,996.80	
		\$99,069.42 Grand Total

Trustee

Trustee

Trustee

Trustee

Supervisor

Clerk

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Township Trustee



Township Trustee



Township Trustee



Township Trustee



Supervisor



Clerk-Attest

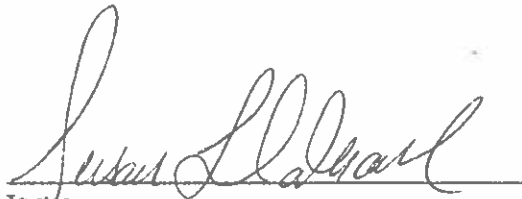
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Trustee



Trustee



Trustee



Trustee



Supervisor



Clerk