

**LEMONT TOWNSHIP
JANUARY 2021
BOARD PACKET**

LEMONT TOWNSHIP BOARD OF TRUSTEES MEETING
January 12, 2021, 7pm, 1115 Warner Ave., Lemont, IL 60439

<https://us02web.zoom.us/j/85133628968?pwd=dmY1V3lhVkJ1WFFSM2lXUFMrVFErdz09>

Meeting ID: 851 3362 8968

Passcode: 386962

One tap mobile

+13126266799,,85133628968#,,,,*386962# US (Chicago)

AGENDA

On May 29, 2020, Governor Pritzker issued the fourth Gubernatorial Disaster Proclamation for all counties in the State of Illinois. Due to the COVID-19 health pandemic, Michael G. Shackel, Township Supervisor, has determined that the meeting will be relocated to the **Lemont Township Community Center, 16300 Alba Street, Lemont, IL.**

In-person attendance by members of the public at the meeting will be limited such that no more than **50 people** may be physically present at the meeting location. The public will be allowed in on a first come, first served basis. Face coverings are required, and social distancing practices will be observed.

Otherwise, trustees, officials, citizens, and staff may attend the meeting via teleconference, videoconference or live stream.

Join Zoom Meeting (please check www.lemonttownship.org)

The public will be offered an opportunity to speak to the Board during the public comment portion per the agenda below:

- I Call to Order/Pledge
- II Roll Call
- III Minutes
 - A. Minutes of the Special Board Meeting of November 2020 & Regular Township Board Meeting of December 2020
- IV Treasurer's Report and Bills
- V Matters from the Public
- VI Reports
 - A. Supervisor
 - B. Board Reports
 - C. Highway Commissioner
 - D. Clerk
 - E. Assessor
 - F. Human Services
 - G. Open Space/Facilities
- VII Unfinished Business
 - A. Intergovernmental Agreement w/the Village of Lemont
 - B. Other
- VIII New Business
 - A. Other
- X Adjourn

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A. Intergovernmental Agreement w/the Village of Lemont

B. Other

VIII New Business

A. Other

X Adjourn

Minutes - Board of Town Trustees

STATE OF ILLINOIS)
COOK COUNTY)

Special Meeting of the Lemont Township Board – 11/5/20

The Special meeting of the Lemont Township board was called to order at 1:04 p.m. on Thursday, November 5, 2020 at the Township offices at 1115 Warner Avenue, Lemont, IL.

The Pledge of Allegiance was said and roll was called by Township Clerk Buschman.

Trustees: Blatzer, Nicklas, Sanderson and Supervisor Shackel-present.

A motion was made by Trustee Blatzer, 2nd by Trustee Nicklas to approve Resolution 2020-22-03 A Resolution Authorizing the Lemont Township Board to Execute an Intergovernmental Agreement and Subrecipient Agreement for Coronavirus Relief Funds with Cook County Illinois. On Roll Call: Trustees: Blatzer, Nicklas, Sanderson and Supervisor Shackel- ayes. Motion passed.

Motion made by Trustee Sanderson, 2nd by Trustee Nicklas to adjourn the special meeting at 1:09 p.m. On roll call, Trustee: Blatzer, Nicklas, Sanderson and Supervisor Shackel-ayes. Motion passed.

Barbara A. Buschman

Township Clerk

Minutes - Board of Town Trustees

STATE OF ILLINOIS)
COOK COUNTY)

Lemont Township Board Meeting – December 8, 2020

The Lemont Township Board meeting was called to order at 7:03 by Supervisor Shackel. The Pledge of Allegiance was said and roll was called by Township Clerk Buschman; Trustees: Blatzer, Mollo, Nicklas, Sanderson and Supervisor Shackel-present.

A motion was made by Mollo, 2nd by Nicklas to approve the minutes of the previous meeting.

Treasurer's Report:

General Fund	\$ 43,266.99
Road & Bridge	\$ 48,449.58
Open Space	\$ 617.43
General Assistance	\$ 941.75

Motion made by Blatzer, 2nd by Mollo, to approve the Treasurer's report and payment of bills. On roll call: Trustees: Blatzer, Mollo, Nicklas, Sanderson and Supervisor Shackel. Motion Passed.

Matters from the Public: Mr. Bob Anderson from 97 Doolin St., inquired about the drainage issues on Timberline Drive. He was informed that that was a Village issue and to inquire at the Village.

REPORTS: Supervisor Shackel reported that the Township was awarded a grant submitted to the Village in the amount of \$4,600.00 which will be used to replace picnic tables. Thank you notes received from the local food pantries. Supervisor Shackel is working with Chief Maton in regards to traffic issues with Palos Park on annexed properties. Also, the State of Illinois is instituting workshops in regards to sexual harassment issues. It is mandatory for staff and encouraged for Officials.

Board Reports: None

Highway Commissioner: Mark Labno reported that business as usual in the highway department. Drainage issues are still being dealt with. Plow trucks are ready for winter. MFT projects are being worked on with Strand Engineers. All markers are in.

Clerk: Clerk Buschman reported that the clerk's department had worked on two FOIA's during the month.

Assessor: Jacobowski reported he is looking forward to 2021. Also, Cook County first installment tax bills have an official due date of March 2, 2021. Taxpayers have an extension

until May 3rd to pay their tax bills without any late fee interest. Payments can be made either online, at Chase bank or through the mail.

Human Services: Schmitt sent a report to the Board which included information in regards to Christmas projects which included the Giving Tree which was giving Gift Cards to Target and Kohl's to keep foot traffic down. Also, the Lemont Junior Women donated many toys and the Annual Little Cruisers were donating to the Children. Volunteers were manning the kettles for the Salvation Army.

Open Space: Henrikson sent her monthly report to the Board. Meals on Wheels is still working out of the Alba Street building. Food is still being held at the Warner Avenue building for those in need.

A presentation was given by Watt Savers, a company proposing changing lights used on Township property and buildings. They would be energy efficient. Supervisor Shackel asked about upfront costs and spoke about the Township Highway Department already working independently on a project with Com Ed.

Unfinished Business: In regards to the Intergovernmental Agreement with the Village of Lemont, a draft has gone to the Village from our Township attorney.

New Business: A motion was made by Trustee Blatzer, 2nd by Trustee Mollo, to approve Ordinance 2020-21-03, An Ordinance levying taxes for all town purposes for the Lemont Township, Cook County, Illinois, for the year 2020. On roll call, Trustees: Blatzer, Mollo, Nicklas, Sanderson and Supervisor Shackel – ayes. Motion passed.

A motion was made by Trustee Blatzer, 2nd by Trustee Nicklas, to approve Ordinance 2020-21-04 Levy, An ordinance levying taxes for all road purposes for the Lemont Township Road District, Cook County, Illinois for the year 2020. On roll call, Trustees: Blatzer, Mollo, Nicklas, Sanderson and Supervisor Shackel-ayes. Motion passed.

A motion was made by Trustee Blatzer, 2nd by Trustee Mollo to approve a Resolution 2020-21-05 A Resolution Authorizing the 2021 Pace agreement. Roll call vote, Trustees: Blatzer, Mollo, Nicklas, Sanderson and Supervisor Shackel-yes. Motion passed.

Discussion was held in regards to raises or bonuses for employees. Cannot do bonuses because it isn't in the budget. Motion made by Trustee Mollo, 2nd by Trustee Blatzer to go into closed session at 8:11 p.m. On roll call, Trustees: Blatzer, Mollo, Nicklas, Sanderson and Supervisor Shackel-ayes. Motion passed. Back into regular session at 8:25 p.m.

Motion to adjourn made by Trustee Blatzer, 2nd by Trustee Mollo at 8:27 p.m. On roll call, Trustees: Blatzer, Mollo, Nicklas, Sanderson and Supervisor Shackel-ayes. Motion passed.

Barbara A. Buschman – Township Clerk

LEMONT TOWNSHIP
STATE OF ILLINOIS
COOK COUNTY

GENERAL FUND

DECEMBER 2020 EXPENDITURES

This is to certify that the following sums will be paid by the Supervisor of Lemont Township to the following vendor/person which amounts were audited by the Board of Auditors on the 12th day of January 2021, on account for the listed purposes:

Invoice	Description	Vendor	Amount
		Net Pay	\$31,535.64
		Federal Taxes	\$10,290.51
		State Taxes	\$1,928.72
		IMRF GF	\$5,818.16
		IMRF RB	\$3,361.66
10-418 Medvan Income- GF			
1042100 Medvan Income			
264053-001	Inv. 264053-001 G. Missaggia Compliance-Drug \$78	Medworks	78.00
Total for 1042100 Medvan Income			\$ 78.00
Total for 10-418 Medvan Income- GF			
10-500 Professional Services			
1063310 Legal & Professional Services-GF			
214049; 214802	Tax Rate Objections Statement 214049 \$58.78	Klein, Thorpe & Jenkins, Ltd.	58.78
878845	Legal Services regarding payroll, annual town meeting, Pace, Clerk Duties	Robbins Schwartz	665.00
214049; 214802	Tax Rate Objections Statement 214802 \$142.77	Klein, Thorpe & Jenkins, Ltd.	142.77
Inv. 214672	Final Bill for Y/E 3/31/2020 Audit	Selden Fox	2,646.29
Total for 1063310 Legal & Professional Services-GF			\$ 3,512.84
Total for 10-500 Professional Services			\$ 3,512.84
10-515 Alba Cost			
1064110 Alba Utilities			
Dec-Jan 21	1/2-2/1/2021 Phone, Cable, Internet-Alba \$451.42	Comcast Cable Commonwealth	451.42
Nov 2020	10/30-12/2/2020 Electric-Alba \$1509.93	Edison	1,509.93
Total for 1064110 Alba Utilities			\$ 1,961.35
1064130 Alba Bldg. Opr. Exp			
1550	RPZ Test and Certification-Alba 12/1-12/31/2020 \$631.28; 1/1-1/31/21 \$638.30 Waste Pick up -Alba	Gunn, T.J., Inc.	282.00
Dec 2020		Waste Management	1,269.58
Dec 2020	Inv. 8856094 Disposable Gloves \$33.30	Zoro	33.30
Total for 1064130 Alba Bldg. Opr. Exp			\$ 1,584.88
1064131 Alba Office Supplies			
13021831; 113010734	Inv. 13021831 -Brother Ink-Alba \$122.56	Quill	122.56
Total for 1064131 Alba Office Supplies			\$ 122.56
1067110 Alba- Equip/Furniture/Purch-Repairs			
Nov-Dec	K Henrikson-New Computer -Best Buy \$1548.99 (Less \$100 Credit)	Bank of America	1,448.99
Total for 1067110 Alba- Equip/Furniture/Purch-Repairs			\$ 1,448.99
Total for 10-515 Alba Cost			\$ 5,117.78

10-520 Warner Cost				
1062410 Warner Bldg Oper Sup				
		Inv. 745835 Side Door Keys \$6.48; Inv. 316925 Bathroom Keys \$5.38; Inv. 757972 Tree Lights, Air Freshener, Hand Sanitizer \$6.10; Inv. 317024 Yard Bags \$5.38-Warner	Lemont Ace Hardware	23.34
	Oct-Nov	12/1-12/31/2020 \$168.20; 1/1-1/31/21 \$170.08 Waste Pick up -Warner	Waste Management	338.28
	Dec 2020 13021831; 113010734	Inv. 13021831 Coffee \$12.99	Quill	12.99
	Dec 2020	Bottled Water-Warner	Ready Refresh	18.00
	Dec 2020	Inv. 8862073 Concave Door Stop, Toilet Bowl Cleaner, Furniture Polish, Glass Cleaner \$59.44	Zoro	59.44
	Dec 2020	Inv. 8856357 Plastic Liners, Disposable Gloves \$102.18; Inv. 8856094 Disposable Gloves \$33.30	Zoro	135.48
Total for 1062410 Warner Bldg Oper Sup				\$ 587.53
1062610 Warner Utilities				
	Nov 2020	10/29-12/1/2020 Electric-Warner \$231.39; 12/1-1/4/2021 \$253.58	ComEd	484.97
	Nov 2020	11/4-12/3/2020 Gas Service-Warner	Nicor Gas	237.24
	Dec-Jan 21	12/19-1/18/2021 Phone, Cable, Internet-Warner \$640.49	Comcast Cable	640.49
Total for 1062610 Warner Utilities				\$ 1,362.70
1065110 Warner Ofc Sup				
	13021831; 113010734	Inv. 13021831 Tape \$23.92, Shippig Tape \$12.29, Envelopes \$15.99, Folders \$25.59, Pens \$6.05, Markers \$8.99 - Warner	Quill	92.83
Total for 1065110 Warner Ofc Sup				\$ 92.83
1065610 Warner-Computer Support				
	2020-00621;635	Inv. 2020-00621 Support regarding M. Shackel email account \$115	GTSAC	115.00
	2020-00621;635	Inv. 2020-00621 & 635, Support regarding M. Mollow email account \$80, \$240	GTSAC	320.00
Total for 1065610 Warner-Computer Support				\$ 435.00
1067111 Warner-Equip/Furniture-Purchases				
	Nov-Dec 431221076	K. Henrikson-Amazon-Charger for M. Shackel's laptop \$34.94	Bank of America	34.94
		Xerox Copier Contract Payment	US Bank	399.92
Total for 1067111 Warner-Equip/Furniture-Purchases				\$ 434.86
Total for 10-520 Warner Cost				\$ 2,912.92
10-530 Miscellaneous				
1065710 Misc. Expenses				
	Jan. 2021	Reimburse pantry for anonymous cash donation \$250 /Reimbursement for cash donation from Kensington Homeowners Assoc.\$150	United Methodist Church	400.00
	Jan 2021	Reimburse Food Pantry for anonymous cash donation \$250.00	Bethany Lutheran Church	250.00
	53875;53020	Inv. 53020 Flowers-D. Blatzer \$45	Lange's Woodland	45.00
Total for 1065710 Misc. Expenses				\$ 695.00
Total for 10-530 Miscellaneous				\$ 695.00
10-535 Office Support				
1062710 Telephone/Communicatfions				
	Dec	Personal Cell Use Reimbursement	Henrikson, Kathy L.	50.00
	9867989133	Front Desk Share Inv. 9867989133 \$4.20; Office Cell \$104.32; Inv. 9870109400 \$5.23; \$42.41	Verizon	156.16

	Dec 2020	Personal Cell Phone Use Reimbursement	Shackel, Michael	60.00
Total for 1062710 Telephone/Communications				\$ 266.16
1062910 Travel/Training	667097	Parts for Ford Escape-Kathy Henrikson	Surefire Auto Parts	330.26
	Nov-Dec	K. Henrikson-Ford Escape repairs-Willowbrook Ford \$1644.41	Bank of America Lemont, Village of - Fuel	1,644.41
	Dec. 2020	K. Henrikson-Ford Escape Gas \$23.63		23.63
Total for 1062910 Travel/Training				\$ 1,998.30
1063410 Dues & Subscriptions	Nov-Dec	Quickbooks GF & RB \$70/ea.; QB Rentals \$25, WebClinic \$34.95, Anttix Service \$99	Bank of America	298.95
Total for 1063410 Dues & Subscriptions				\$ 298.95
1065120 Bank Charges	Dec. 2020	Bank Service Charge	Fifth Third Bank GF	238.42
Total for 1065120 Bank Charges				\$ 238.42
1068810 Assessor MiFi	9867989133	Assessor MiFi Inv. 9867989133 \$38.10; Inv. 9870109400 \$38.01	Verizon	76.11
Total for 1068810 Assessor MiFi				\$ 76.11
1068910 Assessor Operating Expenses	53875;53020	Inv. 53875 Flowers-J. Black \$50	Lange's Woodland Flowers	50.00
Total for 1068910 Assessor Operating Expenses				\$ 50.00
1072010 HS Operating Expenses	414425	Disbursing Orders	Rainbow Printing	135.95
	9867989133	HS Cell Inv. 9867989133 \$42.41; Inv. 9870109400 \$ 42.41	Verizon	84.82
Total for 1072010 HS Operating Expenses				\$ 220.77
Total for 10-535 Office Support				\$ 3,148.71
10-540 Programs				
1070110 PACE DAR	Dec. 2020	DAR Gas \$130.12	Lemont, Village of - Fuel	130.12
	264053-001	Inv. 264049-001 K. Liset Compliance Drug & Alcohol \$110	Medworks	110.00
	3016007;3016021	Inv. 3016007 Safety Lane Testing for Bus 14222 \$40.50	Courtney's Safety Lane, Inc.	40.50
	9867989133	Cell Phone-Inv. 9867989133 DAR \$19.22; Inv. 9870109400 \$28.29	Verizon	47.51
Total for 1070110 PACE DAR				\$ 328.13
1070120 Pace 7072	9867989133	Cell Phone-Bus 7072 Inv. 9867989133 \$13.57; Inv 9870109400 \$13.08	Verizon	26.65
	Nov-Dec	Vanpool Transit Fare- \$100; Inv. 584443 Nov.; Inv. 585649 Dec, \$100Bus 7072	Pace Suburban Bus	200.00
Total for 1070120 Pace 7072				\$ 226.65
1071220 Family Assistance Expenses	Vouchers	20FALEM42 Vehicle Sticker Assistance	Lemont, Village FAF	220.00
	Voucher 2945	Voucher 2945		
	2953,3005	20FALEM40 Pump Reconnect \$500, Voucher 2953	DuPage Pump-FAF Maple House Properties; Brant Pierce	500.00
	Voucher 2951	20FALEM38 Rent Assistance		500.00
	Vouchers	20FALEM41 Vehicle Sticker Assistance	Lemont, Village FAF	110.00
	Vouchers	Voucher 2944		
		20FALEM39 Utility Assistance Voucher 2952	Lemont, Village FAF	288.66

	Vouchers	20FALEM45 Utility Assistance Voucher 3001	Lemont, Village FAF	229.26
	Voucher 3002	20FALEM45 Utility Assistance	ComED FAF	144.92
	2948	20FALEM44 Rent Assistance	Tomala, Scott	500.00
	Voucher 3003	20FALEM45 Utility Assistance	Nicor Gas FAF	62.10
	Voucher 2953,3005	20FALEM40 Reimbursement for Lion's Donation(Ck 1597 \$400) to this assistance \$400, Voucher 3005	DuPage Pump	400.00
	Voucher 2947	Giving Tree Replacement for 20FALEM43	20FALEM43	50.00
Total for 1071220 Family Assistance Expenses				\$ 3,004.94
1071510 HS Youth Program				
	Jan 2021	Food Pantry Donation-Youth \$250; Ck 1568 Sent by R. Kolzow for Pantry \$50	Bethany Lutheran Church	300.00
	Jan. 2021	Food Pantry Donation-Youth \$250	United Methodist Church	250.00
Total for 1071510 HS Youth Program				\$ 550.00
1071610 HS Senior Program				
	Nov-Dec	K Henrikson Shopping for P. Arges, Jewel \$297.29	Bank of America	297.29
	Jan 2021	Food Pantry Donation-Senior \$250; Ck 1568 Sent by R. Kolzow for Pantry \$50	Bethany Lutheran Church	300.00
	Jan. 2021	Food Pantry Donation-Senior \$250	United Methodist Church	250.00
Total for 1071610 HS Senior Program				\$ 847.29
Total for 10-540 Programs				\$ 4,957.01
10-545 Salary				
1060212 Payroll Expenses				
	Dec. 2020	12/31/2020 Payroll Services \$109.15	Paychex	109.15
	Dec. 2020	12/18/2020 Payroll Services \$118.35	Paychex	118.35
	Dec. 2020	12/4/2020 Payroll Services \$130.95	Paychex	130.95
Total for 1060212 Payroll Expenses				\$ 358.45
1063610 Major Medical Insurance				
	Dec 20;Jan 21	Premium due for Jan. 2021 \$8302	CMS-LGHP	8,302.00
	Dec 20;Jan 21	Premium due for Dec 2020 \$8302	CMS-LGHP	8,302.00
Total for 1063610 Major Medical Insurance				\$ 16,604.00
1063620 Life Ins.				
	Jan-Mar 2021	Employee Life Insurance 1/1-3/31/2021	Dearborn Nat'L Life	292.95
Total for 1063620 Life Ins.				\$ 292.95
Total for 10-545 Salary				\$ 17,255.40
10-550 Transportation				
1071810 Medvan				
	Dec. 2020	Medvan Gas \$20.81	Lemont, Village Fuel	20.81
	9867989133	Medvan Phone-Inv. 9867989133 \$13.33; Inv. 9870109400 \$13.08	Verizon	26.41
	Medvan	Medvan Stipends for Drivers \$195, Car Wash \$3	Liset, Karen	198.00
	3016007;3016021	Inv. 3016021 Safety Lane Testing for Medvan \$40.00	Courtney's Safety Lane, Inc.	40.00
	Nov-Dec 13021831; 113010734	Vanpool Transit Fare- \$100; Inv. 58444 Nov; 585650 \$100 Medvan	Pace Suburban Bus	200.00
		Inv. 113010734 Calendar for Medvan	Quill	17.99
Total for 1071810 Medvan				\$ 503.21
Total for 10-550 Transportation				\$ 503.21
Total for Expenses				\$ 38,102.87
Other Expense				
Other Miscellaneous Expense				

Total for Other Miscellaneous Expense	1000004	Township Lema Contribution for FY 2021	Lemont, Village of	28,000.00
				<u>\$ 28,000.00</u>
				<u>\$ 119,115.56</u>

Attested by: _____

Barbara A. Buschman, Lemont Township Clerk

**LEMONT TOWNSHIP
STATE OF ILLINOIS
COOK COUNTY**

ROAD AND BRIDGE

DECEMBER 2020 EXPENDITURES

This is to certify that the following sums will be paid by the Supervisor of Lemont Township to the following vendor/person which amounts were allowed and audited by the Board of Auditors on the 12th day of January 2021, on account for the listed purposes:

	Inv. Num	Description	Vendor	Amount
			Net Payroll	\$15,843.58
			Federal Taxes	\$4,994.37
			State Taxes	\$945.21
20-500 Salaries				
2063620 Medical Insurance				
	Dec 20-Jan. 2021	Dec. & Jan. Medical Insurance Premium for R. Merrick/B. Schmitz \$2663/ea.	CMS-LGHP	<u>5,326.00</u>
Total for 2063620 Medical Insurance				\$ 5,326.00
2066420 Employee Life Insurance				
	1/1-3/31/21	Life Insurance Premium for: B. Schmitz, R. Merrick, W. Pukula	Dearborn National Life Insurance	<u>189.50</u>
Total for 2066420 Employee Life Insurance				\$ 189.50
Total for 20-500 Salaries				\$ 5,515.50
20-505 Office Support				
2063420 Dues/Subscriptions				
	Dec. 2020	12/31/2020 Payroll Services \$109.15	Paychex (Fees)	109.15
	Dec. 2020	12/4/2020 Payroll Services \$99.95	Paychex (Fees)	99.95
	Dec. 2020	12/18/2020 Payroll Services \$95.35	Paychex (Fees)	95.35
	Nov 2020	Reimburse GF for Quickbooks	Lemont Township Operating Account	70.00
	Nov-Dec 2020	Amazon Membership \$12.99, Adobe Trial \$15.93	Bank of America	28.92
	3015945	3 Safety Inspections-Truck 1 2019 Peterbilt, 3 2005 International, 4 2009 International	Courtney's Lane	<u>121.00</u>
Total for 2063420 Dues/Subscriptions				\$ 524.37
2076320 RB Utilities				
	Nov-Dec 2020	11/9-12/10/2020 Gas Service	Nicor Gas	253.90
	Nov -Dec 2020	Garage Electric 10/29-12/1/2020 \$187.83; 12/1-1/4/21 \$287.03	ComEd-Garage Electric	474.86
	Dec-Jan 2021	12/15-1/14/2020 Phone, Internet Cable \$279.80	Comcast	<u>279.80</u>
Total for 2076320 RB Utilities				\$ 1,008.56
Total for 20-505 Office Support				\$ 1,532.93
20-515 Professional Services				
2063320 Legal & Professional Services				
	214672	Final Bill for Y/E 3/31/2020 Audit	Selden Fox	2,646.28
	878846	Legal Services-Boyer Rd.	Robbins Schwartz	<u>332.50</u>
Total for 2063320 Legal & Professional Services				\$ 2,978.78
Total for 20-515 Professional Services				\$ 2,978.78
20-520 Building				
2076420 RB Building Operating Supplies				

121220	Bottled Water	Hinckley Springs	25.74
	Inv. 317069 Dual Thread Aerator \$5.39;	Lemont Ace	
Oct-Nov 2020	Inv. 754439 Blade Set \$19.98	Hardware	25.37
Dec 2020	Charmin \$9.99;	Menards	9.94
	Cell Phones for M. Labno, B. Schmitz, R. Merrick, W. Pukula, and Front Desk Share \$233.89 Inv. 9867989133, \$174.88 Inv. 9870109400	Verizon	408.77
Nov-Dec	Inv. 6126461-2007-3 12/1-12/31/2020	Waste Management	419.98
6126461;613568	Waste Pickup \$419.98		
9191039180	Federal Compliance-Drug Test-C. Pappas, R. Schmitz (\$20. 50/ea)	Quest Diagnostic	57.00
Nov-Dec 2020	B. Schmitz-Jewel Coffee, Hefty Bags \$35.96, Coffee, Choc Milk, Clorox \$38.45	Bank of America	74.41
6126461;613568	Inv. 6135368-2007-9 1/1-1/31/21 Waste Pickup \$424.63	Waste Management	424.63
890442	Service Garage Door	Door Systems	410.00
Total for 2076420 RB Building Operating Supplies			\$ 1,855.84
Total for 20-520 Building 20-521 Capital Outlay 2077420 RB Equip Capital Outlay			\$ 1,855.84
Dec. 2020	Contract Payment for John Deere for Jan. 2021	Deere Credit, Inc.	1,713.92
Dec. 2020	Contract Payment for John Deere for Dec. 2020	Deere Credit, Inc.	1,713.92
Total for 2077420 RB Equip Capital Outlay			\$ 3,427.84
Total for 20-521 Capital Outlay 20-522 Equipment 2077220 RB Equip Maint.			\$ 3,427.84
140383	Alignment for Truck #5	Pepper's Lemont Auto Care	338.47
Total for 2077220 RB Equip Maint.			\$ 338.47
2077320 RB Equip Maint. Supp			
Dec 2020	Inv. 318933920085321 Rustol Spray, Chain Wrench \$16.56; Inv. 31893492008723 Rustol, Primer \$29.35; Inv. 318935320069173 Epoxy, Hammers \$29.15	Menards	75.06
1-0174571;670;5161	Inv. 1-0174670 Trans Fluid \$26.33	CPS Chicago Parts & Sound	26.33
Oct-Nov 2020	Inv. 316932 Electronic Cleaner/Fasteners \$29.03; Inv. 316933 Chain \$8.60; Inv. 318933920085458 Rustol Spray Paint \$41.09; Inv. 318935120021961 Implement Spray, Primer \$36.33	Lemont Ace Hardware	37.63
Dec 2020	Inv. 665575 Fuel \$117.99; Inv. 665625 Couplers \$12.98; Inv. 665766 Oil Filter ATF \$216.41; Iv. 665768 Mercon ATF \$95.88; Inv. 665769 Air Filters, Dryer Cartridge, Hydraulic \$896.42	Menards	77.42
Dec. 2020	W1078324 Brake Shoe Kit, Brake Drum	Surefire Auto Parts	1,339.68
	Farm & Fleet-Pump, Splash Ring Mystik \$161.95, Hydraulic Fluid \$80.98, Amazon Wrench \$86.09 \$150.99, Home Depot Wire Brush, Rust Turbo \$49.70, Willowbrook Ford lamp, \$118.34	B&R Repair, Inc.	913.58
Nov-Dec 2020	Inv. 666230 Driveshaft \$384.51; Inv. 66604 Socket, Strap Kit \$13.78; Inv. 666633 Mercon LV ATF \$31.96; Inv. 666474 Adpt \$12.29; Inv. 664267 Oil \$15.99	Bank of America	648.08
Dec. 2020	Inv. 665871 Air Interchange, Fuel Interchange, CF1, Lube \$257.96; Inv. 665909 Dryer Cartridge \$33.99; Inv. 665915 Foam Cab Air Element \$53.30; Inv. 390030 Strap Wrench \$27.99; Inv. 666071 Cabin Air \$25.99	Surefire Auto Parts	458.53
Dec. 2020	1-0174571;670;5161 Inv. 1-0175161 Pads \$47.79; Inv. 0176318 Air/Oil Filters \$44.88	Surefire Auto Parts	399.23
	Inv. 1-0174571 Truck #5 Joint balls \$296.56 (less \$100 Credit for RA100696 7/27/20)	CPS Chicago Parts & Sound	92.67
		CPS Chicago Parts & Sound	196.56

	331307	Spinner Motor Truck 2 Inv. 667238 Bearings \$54.08; Inv. 667186 Oil \$28.57; Inv. 667323 Hydraulic Interchange \$42.99; Inv. 667371 Lube \$37.98; Inv. 667348 Fuel Hose \$19.90	Monroe Truck Equipment	249.49
	Dec. 2020		Surefire Auto Parts	183.52
	PS1420813	Brake Parts Cleaner, Diesel Exhaust Fuel	1st AYD Corporation	190.90
	03-219440	STH 18" Guide Bar	Shorewood Home & Auto, Inc.	41.95
	PS1415828	High Temp Red Grease Inv 318933820121731 Cup Brush Knotwire, Duck Tape, Primer \$52.05; Inv 318934620092129 Superweld, Metal Silver, Orange Stop Rust \$15.05	1st AYD Corporation	49.90
	Dec 2020		Menards Rush Truck Centers	67.10
	3021910802	Kit Caps for Truck #3		69.90
Total for 2077320 RB Equip Maint. Supp				<u>\$ 5,117.53</u>
Total for 20-522 Equipment 20-523 Gas & Oil 2074820 RB Diesel				<u>\$ 5,456.00</u>
	Dec 2020	Diesel Purchases \$548.73	Lemont, Village of -Fuel	548.73
Total for 2074820 RB Diesel 2074821 RB Fuel-Gas				<u>\$ 548.73</u>
	Dec 2020	Gas Purchases \$246.56	Lemont, Village of -Fuel	246.56
Total for 2074821 RB Fuel-Gas Total for 20-523 Gas & Oil 20-524 Permanent Road 2077520 Permanent Road Services				<u>\$ 246.56</u>
				<u>\$ 795.29</u>
	164786;167078;79	Inv. 0164786 Roadway Improvements 9/1- 9/30/2020 \$5408.12 10/24/20 17 Valley View Drive \$700; 12/9/20 Maple & 131st \$300; 12/10/20 13485 Maple, 14555 Hickory \$1300; 12/19/2020 13485 Maple \$600; 12/22/20 Maple & Hickory \$550	Strand Associates, Inc.	5,408.12
	Oct-Dec 2020	Inv. 0167078 Roadway Improvements 11/1-11/30/2020 \$1609.62	Bluder, Fred Strand Associates, Inc.	3,450.00
	164786;167078;79	Inv. 0167078 Engineering Services 11/1- 11/30/2020 \$1970.	Strand Associates, Inc.	1,609.62
Total for 2077520 Permanent Road Services 2077620 PR Supplies				<u>1,970.00</u>
				<u>\$ 12,437.74</u>
	51288	Top Soil-Artic Lane	DuPage Topsoil, Inc.	210.00
	S154694	Drop Charges-Brush	Homer Industries Lemont Ace Hardware	50.00
	Oct-Nov 2020	Inv 317067 Stop Nts HX \$34.18		34.18
Total for 2077620 PR Supplies Total for 20-524 Permanent Road 20-525 Street Lighting 2074720 RB Street Light				<u>\$ 294.18</u>
	Oct-Nov	5757067016 10/19-11/13/2020 Street Lighting \$1800.61	ComED-Street Lighting	1,800.61
	Oct-Nov	5868156008 10/20-11/16/2020 Street Lighting \$135.39	ComED-Street Lighting	135.39
Total for 2074720 RB Street Light				<u>\$ 1,936.00</u>
Total for 20-525 Street Lighting				<u>\$ 1,936.00</u>
				<u>\$ 61,374.92</u>

Attested by:

Barbara A. Buschman, Lemont Township Clerk

**LEMONT TOWNSHIP
STATE OF ILLINOIS
COOK COUNTY**

FROM: OPEN SPACE

DECEMBER 2020

This is to certify that the following sums will be paid by the Supervisor of Lemont Township to the following vendor/person which amounts were allowed and audited by the Board of Auditors on the 12th day of January 2021, on account for the listed purposes:

	<u>Inv. No.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
50-525 Dog Park Maintenance				
5060160 Dog Park Maint.				
	Dec 2020	Dog Park Waste Pick Up	Berner, Daniel	260.00
Total for 5060160 Dog Park Maint.				<u>\$ 260.00</u>
Total for 50-525 Dog Park Maintenance				<u>\$ 260.00</u>
50-535 Miscellaneous - OS				
5060180 OS Misc.				
	745835	Scarecrowfest Door Prizes	Lemont Ace Hardware	15.92
Total for 5060180 OS Misc.				<u>\$ 15.92</u>
Total for 50-535 Miscellaneous - OS				<u>\$ 15.92</u>
				<u>\$ 275.92</u>

Attested by:

Barbara A. Buschman, Lemont Township Clerk

LEMONT TOWNSHIP GENERAL ASSISTANCE FUND EXPENDITURES

DECEMBER 2020

	<u>Inv.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
30-505 Home Relief				
3077830 Light, Water, Gas				
	Voucher 2954	20EALEM14 Pump Reconnect	DuPage Pump	300.00
	Voucher 2946	20EALEM15 EA Water Assistance	Lemont, Village of	265.51
	Voucher 3004	20EALEM17 Utility Assistance	Commonwealth Edison	273.51
Total for 3077830 Light, Water, Gas				\$ 839.02
3077930 Shelter/Home Relief				
	Voucher 2950	20EALEM13 Rent Assistance	Maple House Properties; Brant Pierce	300.00
	Voucher 2949	20EALEM16 Rent Assistance	Tomala, Scott	200.00
Total for 3077930 Shelter/Home Relief				\$ 500.00
3078230 GA Personal Allowance				
	Voucher 2955	19GALEM02 Flat Grant	19GALEM02	450.00
	Voucher 2956	19GALEM03 Flat Grant	19GALEM03	350.00
Total for 3078230 GA Personal Allowance				\$ 800.00
Total for 30-505 Home Relief				\$ 2,139.02
30-510 Professional Services - GA				
3065630 GA-Legal & Professional Services				
	Inv 214672 GA	Final Bill for Y/E 3/31/2020 Audit	Selden Fox	2,646.28
Total for 3065630 GA-Legal & Professional Services				\$ 2,646.28
Total for 30-510 Professional Services - GA				\$ 2,646.28
				\$ 4,785.30

We, the undersigned members of the Lemont Township Board of Trustees, Cook County, Illinois, do hereby certify that we this 12th day of January 2021, examined and audited the foregoing bills, claims, charges and accounts against the Lemont Township General Assistance Fund and have rejected _____.

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Supervisor

HUMAN SERVICES REPORT – January 12, 2021

It was an incredibly busy 2020 holiday season assisting our residents - *busier than ever before!*

I hosted the Lemont “*Little Cruisers*” Drive-by event on December 12th, which provided gift cards for food for 24 families, and toys for their children under 12 years of age. The Lemont Classic Car Club provided gifts for 47 children, by partnering with Lemont Township for this annual event to assist the low income families.

The Lemont Township “*Giving Tree*” program that provides gifts for children under 18 years old, had a total of 37 families signed up in 2020, which included 74 children, who were provided gift cards and gifts, from donations received from local supporters of this program.

Originally, we had transitioned the Giving Tree over, to just asking for donations of gift cards to Target and Kohl’s, so parents could enjoy shopping for their children. However, we ended up receiving a very generous donation of over 100 gifts from the Lemont Junior Woman’s Club, so we ended up distributing them to the families, along with the gift cards we received.

As a trained Salvation Army Service Extension Volunteer, I am not only able to provide additional Emergency Financial Assistance through Salvation Army Funds, but was also able to set up a Registry for Good at Walmart.com, and established the “*Angel Tree of Lemont Township*”, on the Walmart.com website. We were blessed to have it be such a huge success, the very first year we participated! As a result of the Salvation Army partnering with Walmart.com, Lemont Township received a terrific response from donors in support of this new program to assist our residents.

I was instructed to transition the “*Angel Tree*” program, over to “*Winter, Warmth and Assistance*” on the Walmart.com website. The Township is now able to collect winter hats, gloves, socks, etc. to disburse to our low-income residents in need of winter items.

The link in case any of the Township Board would like to contribute is:

<https://www.walmart.com/registry/registryforgood/a8d917d9-518a-41fc-82d0-b6e48455dd1a>

Also, please note that I signed up with the Salvation Army back in 2009, in order to help our residents with additional financial assistance in their time of crisis. As a result, I just received the following statistics from the last 2 years. They are included below:

The stats from 1/1/2019-12/31/2020 show that you served a total of 28 households (77 individuals in total) in the amount of \$19,799.85 and that covered 33 services (rent, mortgage, utilities etc).

As noted, my workload has increased substantially in 2020, not only with my initiative to transition over to an Electronic Food Pantry Certification process, and managing the constant updating and verifications involved with that, but also managing the families who signed up for the Little Cruisers party, and keeping track of everything needed to administer the Giving Tree program as well.

In addition, I also had added the responsibility of setting up the Registry for Good at the Walmart.com site for “*Lemont Township’s Angel Tree*”, and now the “*Winter, Warmth & Assistance*” programs.

Another added responsibility I took on, was that of working with PLOWS Council on Aging, to partner as a liaison to assist seniors and the disabled in need of help applying for the LIHEAP utility assistance. I submit the information to PLOWS, they submit the LIHEAP application online, then notify me and I upload the requested documents, in order for the application to be processed, and for them to receive the grants for their ComEd and NICOR bills.

Upcoming in February:

Secretary of State – FREE Rules of the Road Review Class, scheduled at the Warner location

Friday, February 19th from 1:30 p.m. – 3:30 p.m.

Upcoming in March:

AARP Tax-Aide Services begin at the Township. I updated the flyer and have attached it here for you.

As I continually meet the increased responsibilities, expectations, deadlines, and demands in my position as the Director of Human Services, and what is asked of me, I also appeal to the Township Board, some of who are newer members, to do their part and acknowledge the added demands that I have taken on during these unprecedented times.

In closing, after years of attending Moraine Valley Community College part-time, all while working full-time at the Township, I have finally obtained my Associates Degree, all while maintaining a steady 4.0 GPA during my entire 4 years there. This is not to “toot my own horn” here, but to make you all aware that I put forth dedication and effort in my school work, as I do with my Lemont Township responsibilities, and every endeavor I take on.

Best wishes for a safe, healthy, and happy new year to you all.

Sincerely,

Debbie

Deborah L. Schmitt – Director of Human Services

2020-2021

Budgets:

949,614.00

1,147,500.00

35,700.00

18,250.00

57,000.00

2,208,054.00

	GENERAL FUND		ROAD & BRIDGE		GA	LT	BOND	OS	
	BILLS	PAYROLL	BILLS	PAYROLL					
APRIL	20,321.42		49,928.42						
MAY	47,653.61	21,291.83	57,828.47	11,217.33	1,300.00		485.00		
JUNE	45,387.05	21,318.37	70,026.67	10,533.84	800.00	14,256.00	3,353.53		
JULY	41,214.68	21,551.56	84,460.48	11,236.03	3,133.33		6,462.71		
AUG	41,214.68	30,827.55	99,262.96	16,052.18	1,800.00		7,095.65		
SEPT	34,373.18	22,106.51	112,292.33	10,533.84	115,315.14		3,574.49		
OCT	48,500.64	22,196.75	39,980.61	10,949.38	50,929.99		3,300.05		
NOV	48,103.86	22,189.65	67,225.52	10,589.74	77,815.26		5,868.63		
DEC	21,870.56	21,396.43	37,684.57	10,765.01	48,449.58		3,811.45		
JAN	87,579.92	31,535.64	45,531.34	15,843.58	61,374.92		617.43		
FEB							275.92		
MARCH									
TOTAL	435,125.53	214,414.29	664,221.37	107,720.93	771,942.30	17,925.62	14,256.00	0.00	34,844.86

Budget Used Percentage: 0.68
 Budget Unused Percentage: 0.32

300,074.18

375,557.70

17,774.38

3,994.00

22,155.14

719,555.40

2019-20 Levy
 Levied GF 960,661.42
 Levied RB 1,156,875.26

1,488,508.60

0.67412385

0.32587615