

Lemont Township Board of Trustees Meeting

December 14th, 2021, 7:00pm @ 1115 Warner Avenue, Lemont, IL 60439

AGENDA

- I Call to Order/Pledge of Allegiance
- II Roll Call
- III Approval of Regular Township Board Meeting Minutes of November 9th, 2021
- IV Matters from the Public:
Public Comment:

"We have come to the point in the meeting that is set aside for public comment. Members of the public are invited to address the Board on any matter during this time. There is a 3-minute time limit for your remarks. At the beginning of your comments, please state and spell your name. Please be aware that this is an opportunity for you to provide your input, but the public comment is not intended to be a question-and-answer exchange with the members of the Board. Responses to questions asked during the public comment portion of this meeting will be provided in writing following the meeting. If you would like responses to your questions, please provide your e-mail address on the speaker's list at the back of the room."

V Staff Reports:

- A. Administrator Report – November Bills ✓
- B. Supervisor Report ✓
- C. Highway Commissioner Report ✓
- D. Clerk's Report ✓
- E. Assessor' Report ✓
- F. Human Services Director Report ✓
- G. Open Space/Facilities Director Report ✓
- H. Transportation Report ✓

VII Unfinished Business

- A. Review and Vote on 2022 Levy for the Lemont Highway Department
- B. Review and Vote on 2022 Levy for the Lemont Township

VIII New Business

- A. Presentation of Resolution for Retiring Lemont Assessor Ken Jacobowski ✓
- B. Presentation of Proclamation for Lemont Township Resident Emily Christian ✓
- C. Presentation of Proclamation for Glen Missaggia by PACE ✓

IX Executive Session:

- X Motion to Adjourn

Lemont Township Board Meeting – November 9, 2021

The Lemont Township Board Meeting was held on November 9, 2021 at the Township offices, 1115 Warner Avenue, Lemont, Il. 60439. Meeting was called to order by Supervisor Michael Shackel at 7:00 p.m. Roll was called by Clerk Barbara Buschman and the Pledge of Allegiance was said. Trustees Blatzer, Molitor, Nathan and Virgilio and Supervisor Shackel were present.

A motion was made by Trustee Blatzer, 2nd by Trustee Virgilio to approve the minutes of the previous meeting. On roll call: Blatzer, Molitor, Nathan, Virgilio and Shackel – ayes. Motion passed.

Matters from the Public: Jeanette Daubarus inquired about a bad railroad crossing in the Township. There are no railroad crossing in the Township. She was referring to the track going across Boyer Road which is a private, not public, road.

Also, Brian Parker handed out to the Board a vision he has in regards to the Lemont Woodland Sanctuary Expansion. The Board is going to study the report.

Treasurer's Report and Payment of Bills:

General Fund	\$62,359.77
Road and Bridge	\$ 27,702.85
Open Space	\$ 3,558.08
General Assistance	\$ 600.00
IMRF	\$ 4,838.72

Motion to approve the report made by Blatzer, 2nd by Molitor.
On roll call: Blatzer, Molitor, Nathan, Virgilio and Shackel.
Motion passed.

REPORTS:

Supervisor Shackel reported that the website is still not opened for taking the Open Meeting Act. He spoke of software for General Assistance which is \$ 5,000.00 but we received a grant for \$4,000.00. Supervisor Shackel spoke on the subject of the problem on 131st Street bordering Lemont. Shackel has spoken with Norm Anderson from Cook County. Citations have been written and issued by Cook County. Papers are still filed with the Cook County Court System. Also, things have been quiet at the "party house" on 131st Street. With approval of the Board, Patrick Hynes, who is the Assessor in Lyons, will be a temporary Assessor when Assessor Ken Jacobowski's term expires on December 31, 2021. Supervisor Shackel accompanied Human Services Stephanie Covarubias to Rockford for a General Assistance program.

Highway Commissioner: Mark Labno reported that we have plenty of salt for the upcoming season. IDOT charge is \$57.00 a ton now. The Township received \$120,000.00 in MFT funds. Getting the equipment, etc. ready for winter. Supervisor Shackel mentioned that there is an Annual virtual program for Road & Bridge next week and one for the Trustees in January.

Clerk: Clerk Buschman had no report.

Assessor: Ken Jacobowski reported that the 2nd Installment for taxes next year will be late. Also, all appeals have been processed. The First Installment of Property Tax Bills will be on time and delivered in March.

Human Services: Stephanie Covarubias reported that she serviced five new applications for financial aid and one has been approved. She also mentioned attending a conference in Rockford with Supervisor Shackel. Flu shots will be given on November 25th. The senior lunch program is open. Gift cards are being given out for Thanksgiving for those in need. Also, the Christmas giving tree will go up right after Thanksgiving at the Park District. The general assistance program has gone up from \$350.00 to \$400. Eligibility is once every 18 months.

Open Space/Facilities: Kathy Henrikson handed out a report on happenings at the open space and facilities. A Youth Group is meeting monthly at the Warner Avenue facility. Also, 700 votes were cast in the Scarecrow program. The Garden Club took 1st place. The outdoor fireplace needs repairs at the cost of \$2,900.00. The Senior Christmas Party will be on Sunday, December 12 at Cog Hill.

Transportation: Karen Liset handed a report to the Board in regards to costs for the vehicles we have from Pace and in regards to costs of having our own vehicles. We now have 3 vehicles. Really think we only need 2. Will stay with Pace for at least another year. A new bus would be about \$80,000.00. The

Board took the matter under advisement. Trustee Nathan asked for a break-down on costs and riders for next meeting.

New Business: The tentative 2022 Levy for Lemont Township and Lemont Highway Department was handed out. Road Commissioner Labno outlined what needs to be done for the coming year. He will be working on it for the next meeting.

Supervisor Shackel stated that the Levy for 2021-2022 is virtually the same as 2020-2021 with a less than \$3K increase in the Levy. Assessor Ken Jacobowski introduced Patrick Hynes to the Board. Jacobowski has known him for 25 years. He is the Assessor in Lyons Township and will work part-time in Lemont; about 10-15 hours a week and will attend Board meetings. This is a temporary situation until a replacement is found for our current assessor.

A motion was made to approve Resolution 2021-22-01.

Assessor Employment Agreement between Patrick Hynes and Lemont Township by Blatzer, 2nd by Nathan. On roll call: Blatzer, Molitor, Nathan, Virgilio and Shackel – ayes. Motion passed.

A motion to adjourn was made by Blatzer, 2nd by Nathan, at 8:20 p.m. On roll call: Blatzer, Molitor, Nathan, Virgilio and Shackel – ayes. Motion passed.

Barbara A. Buschman

Lemont Township Clerk.

Lemont Township - Prepaid Bills (November-2021)

General Fund

Debra Blatzer	December Board Stipend	\$200.00
Jeanette Virgilio	December Board Stipend	\$200.00
David Molitor	December Board Stipend	\$200.00
Susan Nathan	December Board Stipend	\$200.00
Mike Shackel	December Cell Allowance	\$60.00
William Cross	Supplies for Warner & Alba	\$57.46
Glenn Pasiewicz	Oct-Nov Cell Allowance	\$120.00
Kathy Henrikson	Nov-Dec Cell Allowance	\$120.00
Township Officials of Illinois	Supervisor Bootcamp (Mike)	\$99.00
Vito Zato Entertainment	Cog Hill Holiday Brunch	\$500.00
Pathlights	New Partnership Monthly Contract Agreemen	\$802.00
A-Plus Fire Protection Services	Service Fire Suppression System @Alba	\$286.00
Ready ReFresh	Bottled Water Bill for Warner Office	\$132.87
Verizon (Mobile)	Monthly Statement	\$142.98
Senior Citizen Association	Holiday Breakfast @Cog Hill	\$100.00
A-Formula Mechanical Corp	Seasonal Service at Warner Office	\$739.23
Eich's Sports	Service Award	\$125.00
Eich's Sports	Coupon Codes for Township Apparel	\$266.06
Automated Companies	Promotional Items	\$279.31
Bank of America Business Card	Oct-Nov Purchases	\$1,671.60
HCBA	Tickets to Attend Best of Lemont Event	\$105.00
BTB Wines	Employee/Staff Holiday Gifts	\$449.70
Zoro	Cleaning Supplies (Warner & Alba)	\$931.24
Comcast Cable	Cable Service for Warner Office	\$674.08
Theresa Mayor	Alba Event Deposit Refund	\$250.00
Loryn Ashton	Alba Event Deposit Refund	\$250.00
Melissa Ciesla	Alba Event Deposit Refund	\$250.00
Commonwealth Edison	Alba October Electric Bill	\$1,016.40
Waste Management	November Service @ Warner	\$190.39
21EALEM14	Emergency Assistance (Rent)	<u>\$400.00</u>
		\$65,971.27

General Assistance

Jewel Gift Cards	Holiday Assistance Program	\$1,500.00
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Road & Bridge

Orange Crush Construction	Last Installment of 119th Road Project	30,166.12
Riccio Construction Corp	Gray Lane, Baltic Circle, Other Location Projec	21,892.63
Comcast Cable	Internet Service for Garage & Offices	315.59
Deere Credit (Nov Bill)	Lease Payment for John Deere Tractor	1,713.92
Amazon.com	Pole Saw Sprocket & Air Filters	36.8
Verizon (Mobile)	November Cell Phone	193.86
Hinckley Springs	November Bottles Water	75.8
Bank of America Business Card	November Purchases	<u>758.73</u>
		\$55,153.42

\$122,624.69 Grand Total

Lemont Township

Vendor Balance Detail

All Dates

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE	BALANCE
A-Formula Mechanical Corp.						
12/14/2021	Bill	42791	12/14/2021	1,376.84	1,376.84	1,376.84
Total for A-Formula Mechanical Corp.						
Advantage Masonary Inc						
12/14/2021	Bill	See Below	12/14/2021	2,900.00	2,900.00	2,900.00
Total for Advantage Masonary Inc						
Automated Companies						
10/18/2021	Bill	30825	10/18/2021	279.31	12.31	12.31
11/30/2021	Vendor Credit	Nov 2021		-12.31	-12.31	0.00
Total for Automated Companies						
Bell Side 7						
10/13/2021	Bill Payment (Check)	40307	10/13/2021	-855.00	-394.00	-394.00
Total for Bell Side 7						
Berner, Daniel						
12/14/2021	Bill	November Serv	12/14/2021	585.00	585.00	585.00
Total for Berner, Daniel						
Cintas						
12/14/2021	Bill	4101621004	12/14/2021	75.62	75.62	75.62
Total for Cintas						
CMS-LGHP						
12/14/2021	Bill	November 2021	12/14/2021	21,656.00	21,656.00	21,656.00
Total for CMS-LGHP						
Comcast Cable						
12/14/2021	Bill	Dec Service	12/14/2021	453.17	453.17	453.17
Total for Comcast Cable						
Commonwealth Edison						
12/14/2021	Bill	10/29 to 12/1	12/14/2021	1,834.13	1,834.13	1,834.13
12/14/2021	Bill	Nov Service	12/14/2021	259.31	259.31	2,093.44
Total for Commonwealth Edison						

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE	BALANCE
DeRose Strategies, Inc						
12/14/2021	Bill	1603	12/14/2021	2,500.00	2,500.00	2,500.00
Total for DeRose Strategies, Inc						
Infra Resolutions, Inc						
12/14/2021	Bill	73593	12/14/2021	660.59	660.59	660.59
Total for Infra Resolutions, Inc						
Lemont, Village of - Fuel						
10/05/2021	Bill	Sept Bill	10/05/2021	342.19	342.19	342.19
12/14/2021	Bill	Nov Fuel Bill	12/14/2021	463.88	463.88	806.07
12/14/2021	Bill	October Fuel	12/14/2021	818.38	818.38	1,624.45
Total for Lemont, Village of - Fuel						
Lemont, Village of - Utilities						
12/14/2021	Bill	10/1/21 to 11/30/21	12/14/2021	107.10	107.10	107.10
Total for Lemont, Village of - Utilities						
MBS						
12/14/2021	Bill		01/13/2022	105.00	105.00	105.00
Total for MBS						
Medworks						
12/14/2021	Bill	269429-001	12/14/2021	110.00	110.00	110.00
Total for Medworks						
Nicor Gas						
12/14/2021	Bill	See Memo	12/14/2021	736.16	736.16	736.16
Total for Nicor Gas						
Quill						
11/11/2021	Bill	20192160	11/11/2021	189.65	189.65	189.65
Total for Quill						
Rags Electric						
12/14/2021	Bill	23084	12/14/2021	429.57	429.57	429.57
Total for Rags Electric						
Selden Fox						
12/14/2021	Bill	219925	12/14/2021	7,436.25	7,436.25	7,436.25
Total for Selden Fox						
Verizon						
12/14/2021	Bill	See Memo	12/14/2021	142.98	142.98	142.98
Total for Verizon						

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE	BALANCE
Waste Management						
12/14/2021	Bill	Dec Service (Alba)	12/14/2021	846.40	846.40	846.40
12/14/2021	Bill	Dec Service	12/14/2021	199.00	199.00	1,045.40
12/14/2021	Bill	Nov Stickers Service	12/29/2021	290.65	290.65	1,336.05
Total for Waste Management				\$1,336.05	\$1,336.05	
Xerox Financial Services						
12/14/2021	Bill	See Below	12/14/2021	680.03	680.03	680.03
Total for Xerox Financial Services				\$680.03	\$680.03	
TOTAL				\$44,603.90	\$44,603.90	

Lemont Township Road and Bridge

Vendor Balance Detail

All Dates

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE	BALANCE
1st AYD Corporation						
12/14/2021	Bill	See Below	12/14/2021	603.27	603.27	603.27
Total for 1st AYD Corporation				\$603.27	\$603.27	
Air Gas, LLC						
12/14/2021	Bill	9119503140	12/14/2021	37.05	37.05	37.05
Total for Air Gas, LLC				\$37.05	\$37.05	
Arbor Care Tree Service						
12/14/2021	Bill	7712	12/14/2021	9,500.00	9,500.00	9,500.00
Total for Arbor Care Tree Service				\$9,500.00	\$9,500.00	
Bonnell Industries, Inc.						
12/14/2021	Bill	0201042-IN	12/14/2021	411.30	411.30	411.30
Total for Bonnell Industries, Inc.				\$411.30	\$411.30	
Central Parts Warehouse						
12/14/2021	Bill	660852A	12/14/2021	1,346.16	1,346.16	1,346.16
Total for Central Parts Warehouse				\$1,346.16	\$1,346.16	
Commonwealth Edison-Street Lighting						
12/14/2021	Bill	10/15 to 11/15	12/14/2021	123.48	123.48	123.48
Total for Commonwealth Edison-Street Lighting				\$123.48	\$123.48	
Lemont, Village of -Fuel						
12/14/2021	Bill		12/14/2021	809.31	809.31	809.31
12/14/2021	Bill	Nov Fuel Bill	12/14/2021	665.53	665.53	1,474.84
Total for Lemont, Village of -Fuel				\$1,474.84	\$1,474.84	
Menards						
12/14/2021	Bill	See Below	12/14/2021	253.83	253.83	253.83
12/14/2021	Bill	318930521088153	12/14/2021	94.83	94.83	348.66
12/14/2021	Bill	See Memo Below	12/14/2021	50.84	50.84	399.50
Total for Menards				\$399.50	\$399.50	
Monroe Truck Equipment						
12/14/2021	Bill	334903	12/14/2021	223.37	223.37	223.37
12/14/2021	Bill	334842	12/14/2021	106.32	106.32	329.69
Total for Monroe Truck Equipment				\$329.69	\$329.69	
Rendel's						
12/14/2021	Bill	See Memo	12/14/2021	94.50	94.50	94.50
Total for Rendel's				\$94.50	\$94.50	
Riccio Construction Corp.						
11/11/2021	Bill		11/11/2021	18,884.13	18,884.13	18,884.13
Total for Riccio Construction Corp.				\$18,884.13	\$18,884.13	
Shorewood Home & Auto, Inc.						
12/14/2021	Bill	See Memo Below	01/13/2022	88.97	88.97	88.97
Total for Shorewood Home & Auto, Inc.				\$88.97	\$88.97	
Surefire Auto Parts						
12/14/2021	Bill	Nov Statement	12/14/2021	791.11	791.11	791.11

November 2021 Expenditures Summary

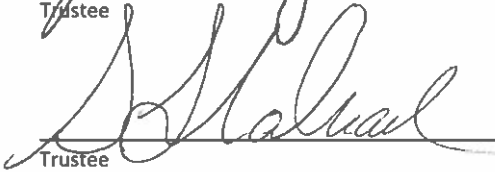
Township General Fund Outstanding Bills	\$44,803.90
Township General Fund Pre-Paid Bills	10,818.32
Township Salaries	<u>47,199.49 (3 pay periods)</u>
	<u>\$102,821.71</u>

Lemont Road & Bridge Outstanding Bills	\$34,828.84
Lemont Road & Bridge Pre-Paid Bills	55,153.42
Lemont Road & Bridge Salaries	<u>22,651.5 (3 pay periods)</u>
	<u>\$112,633.76</u>

Open Space	\$3,485.00
General Assistance	\$1,900.00
IMRF Payment	<u>\$4,838.72</u>
	\$10,223.72

\$225,679.19 Grand Total


Trustee


Trustee


Supervisor


Trustee


Trustee


Clerk

LEMONT TOWNSHIP

STATE OF ILLINOIS

COOK COUNTY

GENERAL FUND

November 2021 EXPENDITURES

This is to certify that the following sums will be paid by the Supervisor of the Lemont Township to the following vendor/person which amounts were audited by the Board of Auditors on the 14th day of December 2021, on the account for the listed purposes (See separate attachment)

LEMONT TOWNSHIP

STATE OF ILLINOIS

COOK COUNTY

ROAD & BRIDGE FUND

November 2021 EXPENDITURES

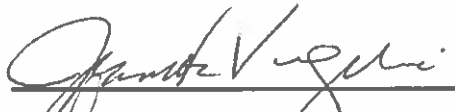
This is to certify that the following sums will be paid by the Supervisor of the Lemont Township to the following vendor/person which amounts were audited by the Board of Auditors on the 14th day of December 2021, on the account for the listed purposes (See separate attachment)


General Assistance FY2021-22


November 2021

21ELEM14
Holiday Assistance Program (Gift Cards)

\$ 400.00
\$1,500.00


Township Trustee


Township Trustee


Supervisor


Township Trustee


Township Trustee


Clerk-Attest

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE	BALANCE
Total for Surefire Auto Parts				\$791.11	\$791.11	
Verizon						
12/14/2021	Bill	See Memo	12/14/2021	193.86	193.86	193.86
Total for Verizon				\$193.86	\$193.86	
Waste Management						
12/14/2021	Bill	Dec Service	12/14/2021	550.98	550.98	550.98
Total for Waste Management				\$550.98	\$550.98	
TOTAL				\$34,828.84	\$34,828.84	

December 2021 Expenditures Summary

Township General Fund Outstanding Bills	\$29,198.88
Township General Fund Pre-Paid Bills	5,085.77
Township Salaries	\$30,783.86
	\$65,068.51 Total

Lemont Road & Bridge Outstanding Bills	\$7,588.30
Lemont Road & Bridge Pre-Paid Bills	34,654.41
Lemont Road & Bridge Salaries	\$11,486.25
	\$53,728.96 Total

Open Space	\$3,032.75
General Assistance	\$0.00
Giving Tree Donation Program 2021 (Gift Cards)	\$755.00
IMRF Payment	\$4,838.72
	<u>\$8,626.47</u>

\$127,423.94 Grand Total



Trustee




Trustee



Trustee



Trustee



Supervisor



Clerk

LEMONT TOWNSHIP

STATE OF ILLINOIS

COOK COUNTY

GENERAL FUND

December 2021 EXPENDITURES

This is to certify that the following sums will be paid by the Supervisor of the Lemont Township to the following vendor/person which amounts were audited by the Board of Auditors on the 11th day of January 2022, on the account for the listed purposes (See separate attachment)

LEMONT TOWNSHIP

STATE OF ILLINOIS

COOK COUNTY

ROAD & BRIDGE FUND

December 2021 EXPENDITURES

This is to certify that the following sums will be paid by the Supervisor of the Lemont Township to the following vendor/person which amounts were audited by the Board of Auditors on the 11th day of January 2022, on the account for the listed purposes (See separate attachment)

General Assistance FY2021-22

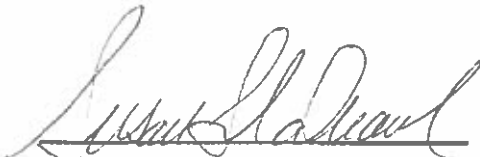
December 2021

General Assistance

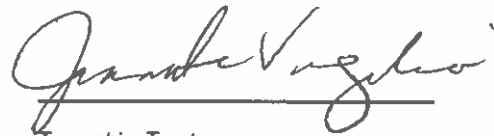
\$ 0.00

Giving Tree Donation Program 2021 (Gift Cards)

\$ 755.00



Township Trustee



Township Trustee



Township Trustee



Township Trustee



Supervisor



Clerk-Attest