

Lemont Township Board of Trustees Meeting

August 9th, 2022, 7:00pm @ 1115 Warner Avenue, Lemont, IL 60439

AGENDA

- I **Call to Order/Pledge of Allegiance** ✓
- II **Roll Call**
- III **Approval of Regular Township Board Meeting Minutes of July 12th, 2022, and Township Strategic Planning Session on July 26th, 2022.** ✓
- IV **Matters from the Public:**

Public Comment:

"We have come to the point in the meeting that is set aside for public comment. Members of the public are invited to address the Board on any matter during this time. There is a 3-minute time limit for your remarks. At the beginning of your comments, please state and spell your name. Please be aware that this is an opportunity for you to provide your input, but the public comment is not intended to be a question-and-answer exchange with the members of the Board. Responses to questions asked during the public comment portion of this meeting will be provided in writing following the meeting. If you would like responses to your questions, please provide your e-mail address on the speaker's list at the back of the room."

- V **Staff Reports:**
 - A. Approval of Payment of Bills ✓
 - B. Supervisor Report ✓
 - C. Highway Commissioner Report ✓
 - D. Clerk's report ✓
 - E. Assessor's Report ✓
 - F. Human Services Director Report ✓
 - G. Open Space/Facilities Director Report ✓
 - H. Transportation Report ✓
 - I. Administrator's Report ✓

VI **Unfinished Business**

- A. Recap of July 26th Strategic Planning Session ✓

VII **New Business** ✓

VIII **Executive Session:** ✓

IX **Motion to Adjourn** ✓

Lemont Township Board Meeting – July 12,2022

The Lemont Township Board meeting was held at the Township Offices at 1115 Warner Avenue, Lemont, IL.60439 on Tuesday, July 12, 2022. Supervisor Shackel called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was said. Roll was called by Township Clerk Buschman; Molitor, Shackel and Virgilio-present; Blatzer and Nathan-absent.

A motion was made by Virgilio, 2nd by Molitor to approve the minutes of the June 2022 meeting. On roll call: Molitor, Shackel and Virgilio-eyes; Blatzer and Nathan -absent. Motion passed

Matters of the Public: Jeanette Daubarus spoke in regards to seeing total amounts paid in the treasurer's report. Rosa Robles spoke in regards to the tree in their driveway and has left messages. The tree is in the ROW. Also, the culvert pipe is collapsing in the driveway. Mark Labno will check the area. Also, Ken Chlibeki spoke about weeds and mowing on 118th Street, especially with so many kids living and playing in the area. Mark will also speak with someone from Cook County who does the mowing.

Treasurer's Report and Payment of Bills:

General Fund	\$ 82,079.62
Road & Bridge	\$ 25,149.73
Open Space	\$ 3,228.75
General Assistance	\$ 1,250.25

Motion to approve made by Molitor, 2nd by Shackel. On roll call: Molitor, Virgilio and Shackel-eyes; Blatzer and Nathan-absent. Motion passed.

REPORTS: Supervisor Shackel reported that the Alba Street parking lot had been surveyed. A tree on the Warner Street property must be removed. Discussion on security cameras placed on our properties. The catalytic converter was stolen from one of the PACE vehicles parked on Warner Avenue. Encouraging board members to attend the TOI (Township Officials of Illinois) (Township Officials of Illinois) Conference in Springfield in November. Discussion on price of employing Supporting Strategies.

Highway Commissioner: Mark Labno reported on working on drainage issues. There is a "hold" on work being done in Equestrian Estates because the gravel quarries are on strike which puts a hold on many road projects in the Chicagoland area. The crew is working on a grading between two homeowners where there is earth washing out.

Clerk: Barbara Buschman reported that she will be hosting the Cook County Clerk meeting on October 6.

Assessor: Joyce Black reported that Appeals are open until August 8th. Still no word on when tax bills will be sent out. May permits were entered and submitted to the Cook County Assessor's office. There were 141 permits from the Village of Lemont.

Open Space/Buildings; Since Kathy Henriksen retired, her duties have been spread out through the Staff. All building inspections have taken place. Early voting took place at Warner Avenue building was slow but went well, as did the Election on June 28th. The Junior Women will be having the Scarecrow Festival the 1st three weeks in September.

Transportation Report: Congratulations to Karen Liset on her retirement at the end of June. Karen did an excellent job and will be missed. She introduced her replacement Marybeth Nunzio, whom Karen trained and who many may know from her years at Lemont Park

District. Marybeth reported we assisted 179 seniors and 39 Handicapped residents in June.

As reported above, the catalytic converter was stolen. We also had 11 Van Pool runs in June transported our residents to medical appointments. WELCOME!

Township Administrator Report: Glenn Pasiewicz also welcomed

Marybeth Nunzio and Kudos to Karen Liset on her retirement. Some accounts have been closed that have not been used.

Unfinished Business: none

New Business: Agenda for Strategic Planning Meeting on Tuesday, 7/26/22 at 5:30 – 7:30 p.m.

Motion to Adjourn by Virgilio, 2nd Molitor at 7:50 p.m. On roll call:

Molitor, Virgilio and Shackel-eyes. Blatzer and Nathan-absent.

Barbara A. Buschman-Township Clerk

Lemont Township Board Strategic Planning Meeting – July 26th, 2022

The Lemont Township Board meeting was held at the Lemont Community Center at 16300 Alba Street, Lemont, IL. 60439 on Tuesday, July 26th, 2022. Supervisor Shackel called the meeting to order at 6:05 p.m. and the Pledge of Allegiance was said. Roll was called by Township Supervisor Shackel; Molitor, Blatzer, Virgilio, Nathan, Labno-present; Township Clerk Buschman, absent.

Matters of the Public: None

Executive session: Executive Session was entered into at 6:10pm and was opened by Trustees Blatzer, Trustee Virgilio 2nd. The meeting was called to discuss compensation for a Township Employee. Trustee Molitor made a motion to close the meeting followed by Trustee Virgilio at 6:35pm

Unfinished Business: none

New Business: Began discussion of 2022 Strategic Planning Session items:

- 1) Feasibility of keeping both the Warner Office Building and Alba Community Center open. Administrator Pasiewicz presented the Board with a spreadsheet of the yearly costs needed to keep the Warner Office operating. (Total costs are approximately \$55,000 per year.) The consensus is that both buildings do not need to remain open in the future. Options for Warner Office building include selling the structure and land to a developer for future condominium, townhouse, or even senior housing development. With the sale of the Warner Office, the Board and Staff would review former plans to add an addition to the Alba Community Center. Supervisor Shackel to reach out to Simon Batistich, architect of the addition plans, to get updated square foot costs on the Alba addition. Further discussion also included on how we can improve the current list of programs and services we offer our residents. Trustees Nathan and Molitor suggested the Township send out a survey to the community to get feedback on what programs they would like us to offer in the future. The group plans to reconvene in late Fall 2022 to further discuss this topic.
- 2) Discussion of Assessor's Department; Group discussed resuming search for a permanent FT Tax Assessor to replace the current Interim Assessor, Patrick Hynes.
- 3) Discussion of the future of the Lemont Highway Road District. Topics discussed the possible merger with the Village of Lemont Highway Department or a bond referendum to raise much needed funds to maintain the Township roads.

Motion to Adjourn by Trustee Virgilio 2nd by Trustee Nathan at 8:15 p.m. On roll call:

Blatzer, Molitor, Virgilio, Nathan, and Shackel-ayes.

Minutes taken by Glenn Pasiewicz, Lemont Administrator

July 2022 Expenditures Summary

Township General Fund Outstanding Bills	\$ 46,690.99
Township General Fund Pre-Paid Bills	\$ 6,036.31
Township Salaries	<u>\$ 23,614.16</u>
	\$ 76,341.46

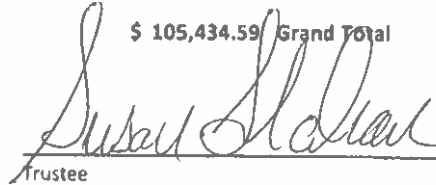
Lemont Road & Bridge Outstanding Bills	\$ 5,381.79
Lemont Road & Bridge Pre-Paid Bills	\$ 4,875.48
Lemont Road & Bridge Salaries	<u>\$ 11,520.00</u>
	\$ 21,777.27

Open Space	\$ 3,293.75
General Assistance	\$ 750.00
IMRF Payment	<u>\$ 3,272.11</u>
	\$ 7,315.86

\$ 105,434.59 Grand Total



Trustee



Trustee



Trustee

Trustee



Supervisor



Clerk

LEMONT
TOWNSHIP STATE
OF ILLINOIS
COOK COUNTY

GENERAL FUND

July 2022 EXPENDITURES

This is to certify that the following sums will be paid by the Supervisor of the Lemont Township to the following vendor/person which amounts were audited by the Board of Auditors on the 9th day of August 2022, on the account for the listed purposes (See separate attachment)

LEMONT
TOWNSHIP STATE
OF ILLINOIS
COOK COUNTY

ROAD & BRIDGE FUND

July 2022 EXPENDITURES

This is to certify that the following sums will be paid by the Supervisor of the Lemont Township to the following vendor/person which amounts were audited by the Board of Auditors on the 9th day of August 2022, on the account for the listed purposes (See separate attachment)

<u>General Assistance FY2022</u>	July 2022
General Assistance - Rent (22GA0007)	\$ 400.00
General Assistance - Rent (22GA00003)	<u>\$ 350.00</u>
	\$750.00

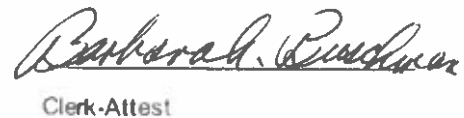

Township Trustee


Township Trustee


Supervisor


Township Trustee

Township Trustee


Clerk-Attest

Lemont Township

Vendor Balance Detail

All Dates
(UN-PAID)

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT
Bank of America				
08/01/2022	Bill	See Memo	08/09/2022	177.22
Total for Bank of America				\$177.22
Bernardo Diaz				
08/01/2022	Bill	August Bill	08/09/2022	200.00
Total for Bernardo Diaz				\$200.00
Berner, Daniel				
08/01/2022	Bill	July Service	08/09/2022	325.00
Total for Berner, Daniel				\$325.00
Cintas				
08/01/2022	Bill	See memo	08/09/2022	80.61
Total for Cintas				\$80.61
CMS-LGHP				
08/01/2022	Bill	August Coverage	08/09/2022	14,727.00
Total for CMS-LGHP				\$14,727.00
Comcast Cable				
08/01/2022	Bill		08/31/2022	952.11
08/01/2022	Bill	07/19 to 8/18 Service	08/09/2022	698.64
Total for Comcast Cable				\$1,650.75
Cook County Township Assessors' Association				
08/01/2022	Bill	2022 Dues	08/09/2022	300.00
Total for Cook County Township Assessors' Association				\$300.00
DeRose Strategies, Inc				
08/01/2022	Bill	August 2022 Bill	08/09/2022	2,600.00
Total for DeRose Strategies, Inc				\$2,600.00
First National Bank of Omaha				
08/01/2022	Bill	See memo	08/09/2022	305.95
08/01/2022	Bill		08/31/2022	829.13
Total for First National Bank of Omaha				\$1,135.08
GTSAC				
08/01/2022	Bill	See Memo	08/09/2022	160.00
08/01/2022	Bill	See Memo	08/09/2022	480.00
Total for GTSAC				\$640.00
Heritage Corridor Business Alliance				
08/01/2022	Bill	Car Show	08/09/2022	140.00
Total for Heritage Corridor Business Alliance				\$140.00
Hinckley Spring Water Co				
08/02/2022	Bill	See Memo	08/09/2022	62.39
Total for Hinckley Spring Water Co				\$62.39
Johnson Controls Security Solutions				
08/01/2022	Bill	See Memo	08/09/2022	125.00
08/01/2022	Bill	See Memo	08/09/2022	154.53

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT
Total for Johnson Controls Security Solutions				\$279.53
Klein, Thorpe & Jenkins, Ltd.				
08/01/2022	Bill	See Memo	08/09/2022	1,202.90
Total for Klein, Thorpe & Jenkins, Ltd.				\$1,202.90
Lemont Park District				
08/09/2022	Bill	See Memo	08/09/2022	10,000.00
Total for Lemont Park District				\$10,000.00
Leo & Sons Carpet Cleaning				
08/01/2022	Bill	See Memo	08/09/2022	660.00
Total for Leo & Sons Carpet Cleaning				\$660.00
M. Tagler				
04/30/2022	Bill	Refund	04/30/2022	250.00
Total for M. Tagler				\$250.00
Nicor Gas				
08/01/2022	Bill	June service	08/09/2022	65.83
Total for Nicor Gas				\$65.83
Pace Suburban Bus				
08/01/2022	Bill	August Fare	08/09/2022	200.00
Total for Pace Suburban Bus				\$200.00
Pathlights				
08/01/2022	Bill	May 2022 Bill	08/09/2022	602.00
Total for Pathlights				\$602.00
Quill				
07/01/2022	Bill Payment (Check)	1314	07/01/2022	-375.81
Total for Quill				\$-375.81
Robbins Schwartz				
08/01/2022	Bill	July Service	08/09/2022	332.50
Total for Robbins Schwartz				\$332.50
Selden Fox				
08/01/2022	Bill	2022 Audit	08/09/2022	9,000.00
Total for Selden Fox				\$9,000.00
Shackel, Michael				
08/01/2022	Bill		08/01/2022	120.00
Total for Shackel, Michael				\$120.00
Zoro				
08/01/2022	Bill		08/09/2022	2,315.99
Total for Zoro				\$2,315.99
TOTAL				\$46,690.99



Lemont Township

Transaction Report

July 14 - August 2, 2022

PAID

DATE	TRANSACTION TYPE	NAME	ACCOUNT	AMOUNT
Hinsdale B&T Town OP 2836				
	Beginning Balance			
08/01/2022	Bill Payment (Check)	Arbor Care Tree Service	1010215 Hinsdale B&T Town OP 2836	-1,800.00
08/01/2022	Bill Payment (Check)	Commonwealth Edison	1010215 Hinsdale B&T Town OP 2836	-369.82
08/01/2022	Bill Payment (Check)	Ready Refresh	1010215 Hinsdale B&T Town OP 2836	-28.97
08/01/2022	Bill Payment (Check)	Quill	1010215 Hinsdale B&T Town OP 2836	-1,309.51
08/01/2022	Bill Payment (Check)	David Molitor	1010215 Hinsdale B&T Town OP 2836	-200.00
08/01/2022	Bill Payment (Check)	Verizon	1010215 Hinsdale B&T Town OP 2836	-186.96
08/01/2022	Bill Payment (Check)	Xerox Financial Services	1010215 Hinsdale B&T Town OP 2836	-219.01
08/01/2022	Bill Payment (Check)	Virgilio, Jeanette	1010215 Hinsdale B&T Town OP 2836	-200.00
	Total for Hinsdale B&T Town OP 2836			\$ -4,314.27
Hinsdale B&T FAF 6886				
	Beginning Balance			
08/01/2022	Bill Payment (Check)	Denese Williams	2898746886 Hinsdale B&T FAF 6886	-400.00
08/01/2022	Bill Payment (Check)	CDW Government	2898746886 Hinsdale B&T FAF 6886	-1,322.04
	Total for Hinsdale B&T FAF 6886			\$ -1,722.04
	TOTAL			\$ -6,036.31

Lemont Township Road and Bridge

Vendor Balance Detail

All Dates
(UN-PAID)

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT
Bank of America/Business Card				
08/01/2022	Bill	See Memo	08/09/2022	756.30
Total for Bank of America/Business Card				\$756.30
Black Dirt, Inc.				
08/01/2022	Bill		08/31/2022	240.00
Total for Black Dirt, Inc.				\$240.00
Comcast				
08/01/2022	Bill	See Memo	08/09/2022	325.60
Total for Comcast				\$325.60
Commonwealth Edison-Garage Electric				
08/01/2022	Bill	See Memo	08/09/2022	1,271.36
Total for Commonwealth Edison-Garage Electric				\$1,271.36
Commonwealth Edison-Street Lighting				
08/01/2022	Bill	See Memo	08/09/2022	85.94
Total for Commonwealth Edison-Street Lighting				\$85.94
Interstate Billing Service				
08/01/2022	Bill	See Memo	08/09/2022	210.26
Total for Interstate Billing Service				\$210.26
Johnson Controls Security Solutions				
08/01/2022	Bill	See Memo	08/09/2022	125.00
Total for Johnson Controls Security Solutions				\$125.00
Landscape and Construction Supplies				
08/01/2022	Bill	See Memo	08/09/2022	1,470.00
Total for Landscape and Construction Supplies				\$1,470.00
Menards/Capital One Commercial				
08/01/2022	Bill	See Memo	08/09/2022	132.73
Total for Menards/Capital One Commercial				\$132.73
Nicor Gas				
08/01/2022	Bill	See Memo	08/09/2022	120.75
Total for Nicor Gas				\$120.75
Quest Diagnostic				
08/01/2022	Bill	See Memo	08/09/2022	28.50
Total for Quest Diagnostic				\$28.50
Quill LLC				
07/01/2022	Bill		07/31/2022	171.74
Total for Quill LLC				\$171.74
West Side Tractor Sales				
08/01/2022	Bill		08/01/2022	443.61
Total for West Side Tractor Sales				\$443.61
TOTAL				\$5,381.78

Lemont Township Road and Bridge

Transaction Report

July 14 - August 2, 2022

PAID

DATE	TRANSACTION TYPE	NAME	ACCOUNT	AMOUNT
Hinsdale B&T R&B OP *1133				
	Beginning Balance			
08/01/2022	Bill Payment (Check)	Underground Pipe & Valve	2010305 Hinsdale B&T R&B OP *1133	-3,000.00
08/01/2022	Bill Payment (Check)	First Advantage Occupational Health Service Corp.	2010305 Hinsdale B&T R&B OP *1133	-1.60
08/01/2022	Bill Payment (Check)	Verizon	2010305 Hinsdale B&T R&B OP *1133	-159.96
08/01/2022	Bill Payment (Check)	Deere Credit, Inc.	2010305 Hinsdale B&T R&B OP *1133	-1,713.92
Total for Hinsdale B&T R&B OP *1133				\$ -4,875.48
TOTAL				\$ -4,875.48

Lemont Township

Assessor's Office

Report for July

The 2022 Assessor Appeal time ended on August 8th, 2022. This was not a big year for appeals as it was the third year of the triennial reassessment. 2023 is our next triennial reassessment scheduled. Reassessment years are usually big years for our appeals as the entire township of Lemont receives the notice mailed to their homes with dates to file these.

Exemption applications are ending soon as the tax bills will be calculated sometime in September/October. Which is also a topic. This is the very latest that our second installment has been sent out and due in an exceptionally long time. I did attend a zoom meeting on 7/29/2022 pertaining to a few of these topics.

Zoom meeting with the Cook County Township Assessor's Association and the Cook County Assessor's Office. The Cook County Assessor's Office is still working partially remotely and falling very much behind in appeals and exemptions. The new computer program that the Cook County Assessor's Office has implemented is not working as well as they had hoped, which in turn is creating a lot of work for the Township Assessor's. We now must review hundreds of new senior exemptions for the township taxpayers that were supposed to be auto renewed that are not being auto renewed in the system and the system is automatically changing the 1956 birthdays to 1/1/56 making it look like everyone was born on the same date.

I have also reviewed a list of all the new PINS from the years 2021 and 2022 that for some reason were never added to the files sent from the Cook County Assessor's Office for the updated assessed values for Lemont Township. So, I will have to manually add this information to our AIM program to be able to file any appeals, exemptions, etc.

Lemont Township

Buildings

Report July 2022

The Warner building outdoors is looking great. The front yard tree was cut down and cleaned up very well. Some weeds have been pulled and walkway being cleaned and shaped. Next in line is the education and removal of some of the invasive plants that must be shaped a little and reduced that are taking over a bit of the yard.

We have an addition of a new picnic table for the back of our yard to sit and enjoy the fresh air and employees to take a break and enjoy some sunshine.

Rentals are going well. We are receiving calls daily from people looking for open dates. The Calendar is filling up for the month of December fast with a lot of our families using the facility for their family Holiday parties again. Covid halted the family get togethers for a while and it seems to be back.

We had 14 rentals in the month of July. All of September weekends are full for rentals as is December of 2022

With the Lemont Junior Women's Club partnering again with us on the Scarecrow trail contest and Fest. This year's Theme is Fairytale Characters. The Scarecrow Trail contest will take place September 24 – October 18. Voting is open the entire time with the last day of voting being October 18. The Scarecrow Fest will be held on September 24th from 2:00 – 5:00 pm with free family fun, hayrides, games, and crafts!!!

**August 2022 Board Meeting
Human Services Report**

I was out for a chunk of this month so it was a slower month.

I have certified 4 families for the food pantry this month. Two of them being new families to the pantry.

We continue to have 2 residents receiving General Assistance. Both of which may be coming to an end within the month of August.

Pathlights came to our office and had 1 appointments. They did have one person come to their Monday presentation. I have posted on Facebook as well as the Patch about their upcoming events with the Township.

We continue to have 8 residents for the Summer Lunch Program. This is the last month of the program. It was not as successful as I was hoping it would be.

I helped to Seniors with Benefit Access which gives them a discount on their license plate sticker.

The Senior Association is having their brunch at CogHill on the 23rd. The Ukulele Moonshiners will be performing.

On August 24th, there will be a Senior Expo at Core Fitness, we will have a table there letting the community know about our services. Marybeth will be there with me.

Additional Assistance Grants

[7/7/2022 - 8/5/2022] Report Date: 8/5/2022

Issued	Client	# FM	# CFM	Vendor/Donor	Program	PO#	Chk#	Amount
07/11/2022	N/A	1	0	Food Pantry	Food Pantry- Fixed	A10110		\$0.00
07/26/2022	N/A	1	0	Food Pantry	Food Pantry- Fixed	A10112		\$0.00
07/28/2022	N/A	4	2	Food Pantry	Food Pantry	A10111		\$0.00
08/04/2022	N/A	3	0	Food Pantry	Food Pantry	A10113		\$0.00

Total Records: 4

Total # FM: 9

Total # CFM: 2

Total Amount: \$0.00

* # FM = Family Members, # CFM = Child Family Members

Grant Disbursements

[7/6/2022 - 8/5/2022] Report Date: 8/5/2022

Date	Vendor	Client	PO#	Chk#	Amount
07/06/2022	BP	N/A	G10108		\$50.00
07/28/2022	Denese Williams	N/A	G10109		\$400.00
07/06/2022	Geraldine Kapusta	N/A	G10107	1021	\$350.00

Total Records: 3

Total Disbursed: **\$800.00**

TRANSPORTATION BOARD REPORT JULY 2022

We assisted 163 seniors and 42 handicapped residents in July through our Dial-A-Ride Program. The bus was back in circulation as of July 20th. Repairs were completed and IDOT inspection passed, resulting in Safety Certification reinstatement. TOIRMA has paid our claim minus our deductible. Please see below breakdown.

Claim Summary:

Damages: \$1,532.45

Deductible: (\$250)

Net Payment to Township: \$1,282.45

We had 8 Van Pool riders for the month of June, which were for transporting our residents to their medical appointments.

Marybeth Nunzio

Director of Transportation