

Minutes - Board of Town Trustees

STATE OF ILLINOIS)

COOK COUNTY)

Lemont Township Finance Committee Meeting –January 8, 2019

Supervisor Rosendahl called the meeting to order at 6:00 pm at the Lemont Township Office, 1115 Warner Avenue, Lemont IL.

The pledge of Allegiance was said and roll call was taken by Deputy Clerk Ganta Rynne: Trustees Gilbertson and Wozniak, and Supervisor Rosendahl were present. Highway Commissioner Mark Labno was also present. Trustee Nicklas arrived at 6:07 pm and Trustee Sanderson arrived at 6:23 pm.

12/31/18 Account balances for all funds, a financial spreadsheet, and Quick Book Profit and Loss Detail for year to date and monthly for General Fund and Road and Bridge were distributed.

Supervisor Rosendahl explained how Selden Fox has tied our general ledger numbers to the audit. He stated that he and Bette will meet with their accountant, Brian Egan, on Tuesday, January 15, 2019 to go over the changes and make sure the mapping is correct. We will also discuss loading the budget to create a management report to give us monthly actual to budget. We will then discuss proceeding in the same manner for Road and Bridge.

Discussion took place regarding MFT funds being utilized to pay RB bills. Commissioner Labno stated that the bills listed in our packet were not being paid by the County. He said the County will pay the contractors directly and that PT Ferro has received payment. Supervisor Rosendahl mentioned that we will be receiving tax money in March.

Supervisor Rosendahl mentioned that there will be a website meeting for all department heads on Monday, January 14th at 10am. All Board members are invited to attend. With regard to the “go to person for the website”, Supervisor Rosendahl stated he has two outside people in mind. One person is Patti Passarelli, who has been creating our newsletters. He stated that he and Bette will supervise this person.

Trustee Gilbertson and Supervisor Rosendahl have created a standardized format for job descriptions and will meet individually with staff to go over and state expectations and performance reviews. There will be a few group meetings, cross training, and changes in office hours. The Board is welcome to attend. The objective is to clarify what people do for our taxpayers and to encourage working as a team. Road and Bridge job descriptions will begin when the Township office is completed. Trustee Gilbertson stated that eventually the HR manual will be updated.

Trustee Sanderson and Kathy Henrikson stated that they are hoping to have information on the building by the end of this week.

Supervisor Rosendahl attended a meeting at the Village today regarding the Quarry Project. The developers are hoping to create a railroad crossing for direct access on Walker Road.

They need 6 million on top of the 34 million they have committed to. They will begin construction in phases. Phase I will be everything except the building, commencing in 2019. They are hoping to be operational by 2020. They will start with the rope towers, rock climbing, pump bicycles, and zipline. They will have a kid's area and adult. There will be parking for 300 cars will be on the North side.

The developers will have a meeting of the whole at the Village on January 14, 2019, and they will attend our February 12, 2019 Board meeting at the Township Office.

Supervisor Rosendahl requested a motion to adjourn at 7:03. Trustee Wozniak made the motion and Trustee Nicklas second it.

Elizabeth Ganta Rynne

Deputy Clerk