

Minutes - Board of Town Trustees

STATE OF ILLINOIS)
Cook County)

LEMONT TOWNSHIP BOARD MEETING – November 13, 2013

The Lemont Township Board Meeting was called to order by Supervisor Rosendahl at 7:00 p.m., Wednesday, November 13, 2013 at the Township Office, 1115 Warner Avenue, Lemont, IL. Pledge of Allegiance was said and Roll Call was taken: Nicklas, Ptacek, Taylor, Wozniak, and Rosendahl-present. Also in attendance were Road Commissioner Vaznelis, Township Assessor Jacobowski, and Township Administrator Hoinacki.

Correction to October 2013 minutes requested by Trustee Taylor regarding the meeting held at the Village Hall; specifically correcting the spelling of Commissioner Dan Patlak's name and correcting that he was with the Board of Review, and not from the Assessor's office. Motion to approve the corrected minutes from the October meeting made by Wozniak, 2nd by Nicklas. Passed by voice vote.

TREASURERS REPORT:

General Fund	\$ 74,410.68
Road & Bridge	\$ 376,197.22
General Assistance	\$ 2,717.91
Open Space	\$ 5,346.18
Bond & Interest	\$1,143,130.00

Trustee Nicklas questioned the Costco expense listed in General Fund. Administrator Hoinacki stated that particular charge was the annual fee. Supervisor Rosendahl added that we buy office and building supplies from Costco. Trustee Nicklas asked if the charge from Gallagher in the Road & Bridge bills was for the machine used in Equestrian. John Heeg, Highway Superintendent confirmed that it was. Trustee Taylor questioned the charge from Selden Fox in General Assistance. Administrator Hoinacki explained that it takes several months after the audit has taken place to complete it. Therefore, additional charges may incur. Motion to approve the Treasurer's Report and payment of bills made by Nicklas, second by Ptacek. On roll call: Nicklas, Ptacek, Taylor, Wozniak, and Rosendahl-aye. Motion passed.

MATTERS FROM THE PUBLIC: None

REPORTS:

Supervisor: Rosendahl announced that the Lemont Township Seniors will have their Christmas Party on December 8th at Cog Hill. The Township Staff Christmas party will be held at Tap House Grill on Weds. Dec. 4th. He commended Barb Buschman for the great job she did hosting the Cook County Clerk's meeting on Thurs. November 7th at Gleneagles Country Club. Supervisor Rosendahl attended the TOI conference November 10, 11, and 12th in Springfield. It was well attended. There was much discussion regarding the dissolution of Evanston Township. He stated that most importantly, Townships need to serve the people, add value to the community, and be respectful to their needs. Residents need to know where services are coming from. Also discussed at the Conference were medical plans and IT services. He stated that we will be there next year and welcomes the Trustees to join him. He believes it is beneficial to maintain contact with all Townships in Cook County and state-wide as well.

Highway Commissioner: A presentation was given by Al Rugienius of RnR Resources, Inc. with regard to the 2013 Highway Budget and projects completed. Three areas were discussed: Drainage, Paving, and Building. Drainage ditches were fixed on Huntmaster and Briarcliff. A new procedure called "hot in place" was used in South Equestrian. He believes this procedure will be more economical in the long run because of the potential for oil prices to go up. It utilizes the asphalt already in the road. The Highway Department will monitor the work to see how it holds up. Lemont Township was the first Township to try the procedure and they had over 30 visitors come to see the process work. Another procedure they are trying is Bio Seal. It is made of Agricultural oil and polymer. Its purpose is to rejuvenate asphalt to keep it flexible so it will not crack. It works on roadways not over 2 years old. It was used on half of a road in Equestrian that is one year old, and a section in Fox Hills. They will monitor it. If it is successful, it will add two years to the life of the road. Regarding Building Improvements, he stated that they put in new landscaping, a ceiling in the garage to stop condensation, LED lights and they sealed the garage floor.

Human Services: Supervisor Rosendahl commended Debbie Schmitt and Kathy Henrikson for their work in aiding a Township senior who was being evicted by an irate landlord. He stated that Terri O'Neill-Borders reported that the "Just One" item for the month of November is can pasta. The Hoowl-A-Ween event on Oct. 27th at the dog park was well attended, and the Vendor Market at the Community Center on November 9th had about 30 vendors and earned \$773. The Cook County Department of Public Health will host a Tabletop Exercise on November 14th which Trustee Ptacek and O'Neil-Borders will attend.

Assessor: Jacobowski reported that it has been quiet this month in the Assessor's office. People have been calling inquiring about the results of the Board of Review, but they are not out yet. He also stated that he believes the second installment tax bills will be out in time.

Clerk: Reported previously by Supervisor Rosendahl.

Open Space/Facilities: Kathy Henrikson reported that a seminar will be held at the Community Center on November 18th & 25th with regard to insurance changes. Rentals have been steady. Timberline Knolls has booked monthly rentals for next year during non-peak times at the Community Center. She gave 'kudos' to Bill Cross for his knowledge of the audio system and assistance with rentals. A riding lawn mower was stolen from the Community Center. She is looking into a locked storage area to house its replacement. Supervisor Rosendahl suggested that we look to replace the mower with a John Deer tractor that would combine snow plowing and mowing. Highway Superintendent Heeg expressed his pleasure with a storage shed they have at the Highway Department. He said that a concrete slab would be needed. Supervisor Rosendahl explained that we will be receiving \$24,000 that has been in our Open Space escrow account since 2002. He stated that we may use some of it to purchase a shed and other open space needs. Henrikson asked the Board to approve paying \$2,550 which is half what is needed to pay for a transformer to get lights in the area of the dog park. The other half would be paid by the Village. Computer issues are finishing up with our current IT person. She is looking into other IT management companies and will present them to the Board for their final opinion. Another basic computer is needed for the LEAP program. Henrikson is working with the University of Illinois, Master Garden Program to maintain our open space property after the Pizzo contract expires. The Warner lobby project is completed. The next project at Warner will include new flooring and painting.

Old Business: None

New Business: Tentative Levies are included in the Board Packet. Supervisor Rosendahl commended Administrator Hoinacki for her work to address the shortfall in General Assistance by shifting back the administrative costs from GA to General Fund, and decreasing the Liability Tort Levy.

Motion to adjourn made by Wozniak, second by Taylor at 8:22 pm. Motion passed.

Submitted by Elizabeth Ganta
for Barbara Buschman, Clerk

LEMONT TOWNSHIP
STATE OF ILLINOIS
COOK COUNTY

FROM GENERAL FUND

DATE

NOVEMBER 2013

This is to certify that the following sums will be paid by the Supervisor of Lemont Township to the following vendor/person which amounts were allowed and audited by the Board of Auditors on the 10th of December 2013 on account of the listed purposes.

Number	Vendor	Purpose	Amount	Acct#	Check#
1-	December	Payroll	34,500.35		
2-	Illinois Dept of CMS	Group Medical	5,120.00	1063610	
3-	Metropolitan Family Services	Counseling	300.00	1071710	
4-	Martin Whalen	193.98/1067110.80.64/1062210	274.62		
5-	Waste Management	Warner Ave Building Utility	145.00	1062510	
6-	Waste Management	Alba Building Utility	189.64	1064110	
7-	Comcast	Alba	184.49	1062710	
8-	Comcast	Warner	143.73	1062710	
9-	Dearborn National	Group Life Insurance	147.00	1063620	
10-	AT&T	Alba	187.52	1062710	
11-	AT&T	Warner	381.78	1062710	
12-	Nicor Gas	Warner Utility	317.08	1064110	
13-	Robbins Schwartz Nicholas Lifton&	Legal Fees	603.62	1063310	
14-	Bank of America	1038.95/1062920,147.17/1071610,57.34/1064130	2,110.33		
15-	Commonwealth Edison	Alba Building Utility	1,308.25	1064110	
16-	IRS	Payroll Taxes	2,836.35		
17-	IMRF	Pension Plan	4,746.87	1066310	
18-	Ice Mountain	Warner Operating Supplies	25.33	1062410	
19-	Quill Corp	59.31/1062410,30.08/1064130,84.00/1065110,22	305.50		
20-	Cook County Collector	Vehicle Stickers	130.00	1065410	
21-	Courtney's Safety	Medvan Program	35.00	1071810	
22-	Village of Lemont	Warner Utility	63.50	1063310	
23-	Village of Lemont	Alba Utility	63.50	604110	
24-	Township Clerks of IL	Nov Meeting Exp	210.00	1065710	
25-	Medworks	DAR Program	52.00	1071110	
26-	Interstate Battery	DAR Program	223.90	1071110	
27-	VFW	Flags for Alba	191.00	1064130	
28-	Ricmar	Alba Operating Expense	150.70	1064130	
29-	CSI	Alba Stove Repair	668.44	1064130	
30-	Debbie Schmitt	Medvan Program	275.00	1071810	
31-	Lemont Area Chamber of Commer	Dues	155.00	1063410	
32-	Waste Management	Yardwaste Stickers	231.91	1065710	
33-	Folgers Flag and Decorating	Alba Operating Expense	100.20	1064130	
34-	Sure FIRE	DAR Program	24.97	1071110	
35-	Wm Dockstader	Computer Support	1,762.50	1073110	
36-	Lemont Ace Hardware	35.16/1071810,10.98/1064130,10.08,1065110	56.22		
37-	Boleslaw Bogun	Family Assistance Exp	300.00	1071220	
38-	Maria Martinez	Family Assistance Exp	300.00	1071220	
39-	Sandra Westlund-Trombello	Travel	14.69	1070110	
40-	Geno Sciacca	Senior Program	400.00	1071610	

\$59,235.99

Town Clerk

LEMONT TOWNSHIP
STATE OF ILLINOIS
COOK COUNTY

FROM ROAD AND BRIDGE

DATE NOVEMBER 2013

This is to certify that the following sums will be paid by the Supervisor of Lemont Township to the following vendor/person which amounts were allowed and audited by the Board of Auditors on the 10th of December 2013 on account of the listed purposes.

Number	Vendor	Purpose	Amount	Acct#
1-	December	Payroll	8,444.36	
2-	Waste Management	RB Building Utility	1,438.64	2076320
3-	Commonwealth Edison	Street Lighting	336.56	2074720
4-	Ft Dearborn Life	Insurance	10.51	2063620
5-	AT&T	RB Communication	88.45	2062720
6-	IL Dept of CMS	Health Insurance	710.00	2077320
7-	Bank of America	Travel Training	49.89	
8-	Direct Energy	RB Building Utility	134.34	2076320
9-	Hinckley Springs	RB Building Utility	8.13	2076320
10-	IRS	Payroll Taxes	652.99	
11-	IMRF	Pension Plan	926.85	2066320
12-	RNR Resources	PR Services	770.00	2077520
13-	Tameling Ind	PR Supplies	144.00	2077620
14-	Sure Fire	RB Equip Maint Supplies	1,353.42	2077320
15-	Bonnell Ind	RB Equip Maint Supplies	89.94	2077320
16-	Rags Electric	Street Lighting	221.10	2074720
17-	Lemont Paving	PR Services	6,150.00	2077520
18-	Target OPE	RB Equipment Maintenance	60.66	2077220
19-	Chicago International	RB Equipment Maintenance	5,185.30	2077220
20-	Village of Lemont	RB Building Utility	168.89	2076320
21-	Interstate Battery	RB Equip Maint Supplies	136.90	2077320
22-	Royal Plumbing	RB Building Capial	728.00	2076520

\$27,808.93

Town Clerk

LEMONT TOWNSHIP GENERAL ASSISTANCE FUND EXPENDITURES

FROM NOVEMBER 4 , 2013 TO DECEMBER 6, 2013

Number	Vendor	Purpose	Amount	Acct#	Check#
V2046	13GALEM02	Home Relief	100.00	3077930	
V2047	13GALEM02	Home Relief	200.00	3077930	
V2049	13EALEM06	Home Relief	286.26	3077930	
V2051	11GALEM07	Home Relief	300.00	3077930	
V2052	11GALEM09	Home Relief	225.00	3077930	
V2053	11GALEM09	Home Relief	75.00	3077930	
V2054	11GALEM01	Home Relief	100.00	3077930	
V2055	11GALEM01	Home Relief	200.00	3077930	

\$1,486.26

We, the undersigned, members of the Lemont Township Board of Trustees, Cook County, Illinois, do hereby certify that we this 10th day of December 2013 examined and audited the foregoing bills, claims, charges and accounts against the Lemont Township General Assistance Fund and have rejected _____

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Supervisor

LEMONT TOWNSHIP
STATE OF ILLINOIS
COOK COUNTY

FROM OPEN SPACE FUND

DATE

NOVEMBER 2013

This is to certify that the following sums will be paid by the Supervisor of Lemont Township to the following vendor/person which amounts were allowed and audited by the Board of Auditors on the 10th of December 2013 on account of the listed purposes.

Number	Vendor	Purpose	Amount	Acct#	Check#
1-	Pizzo and Assoc	Land and Development	5,123.76	5060120	
2-	Pick Em Up	Land and Development	260.00	5060120	
3-	Quill	Dog Park	43.37	5060120	

\$5,427.13

Town Clerk

**ORDINANCE No. 2013-2014-06
TOWNSHIP
TAX LEVY ORDINANCE**

An ordinance levying taxes for all town purposes for the Lemont Township, Cook County, Illinois, for the year 2013.

BE IT ORDAINED by the Board of Trustees of Lemont Township, Cook County, Illinois, as follows:

SECTION 1 That the sum of Seven Hundred Eighty One Thousand and Nineteen Dollars (\$781,019.00) is hereby levied upon all property subject to taxation within the township as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the township as required by statute or voted by the people in accordance with the law, for such purposes as:

GENERAL TOWN _____, LIABILITY TORT
GENERAL ASSISTANCE _____ for the year 2013.

SECTION 2: That the amount levied for each object and purpose shall be as follows:

	<u>Amount Levied</u>	
1. <u>GENERAL TOWN FUND</u>		
1.1 ADMINISTRATION		
Personnel	\$ 88,278.00	
Contractual Services	45,615.00	
Commodities	12,226.00	
Pension	24,224.00	
Operating Expenditures	128,878.00	
Capital Outlay	127,584.00	
TOTAL ADMINISTRATION		<u>\$426,805.00</u>
1.2 ASSESSOR		
Personnel	\$42,524.00	
Contractual Services	5,670.00	
Commodities	1,415.00	
Other Expenditures	424.00	
Capital Outlay	4,960.00	
TOTAL ASSESSOR:		<u>54,993.00</u>

1.3 CEMETERY		
Personnel	0	
Contractual Services	0	
Commodities	0	
Other Expenditures	0	
Capital Outlay	0	
TOTAL CEMETERY		<u>0.00</u>

1.4 HUMAN SERVICES DIVISION		
Personnel	\$91,416.00	
Contractual Services	46,499.00	
Other Expenditures - Programs	49,349.00	
Contractual Services Dial A Ride	62,148.00	
Other Expenditures LEMA	14,172.00	
TOTAL HUMAN SERVICES		<u>263,584.00</u>
TOTAL GENERAL TOWN FUND:		<u>\$745,382.00</u>

GENERAL ASSISTANCE FUND

2.1 ADMINISTRATION		
Commodities	\$ 3,200.00	
TOTAL ADMINISTRATION		<u>3,200.00</u>
2.2 HOME RELIEF		
TOTAL HOME RELIEF	20,000.00	
TOTAL GENERAL ASSISTANCE FUND:		<u>\$ 23,200.00</u>

3. INSURANCE FUND

Contractual Services	\$12,437.00	
TOTAL INSURANCE FUND:		<u>\$ 12,437.00</u>

TAX LEVY SUMMARY

General Corporate Tax	\$745,382.00
Public Assistance Tax	23,200.00
Insurance Tax	12,437.00

TOTAL TAXES LEVIED \$ 781,019.00

SECTION 3: That the Town Clerk shall make and file with the County Clerk of said County of Cook, as required by law, a duly certified copy of this ordinance.

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not effect the validity of the remaining portion of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect after its adoption, as provided by law.

ADOPTED this 10th day of December 2013 pursuant to a roll call vote by the Board of Trustees of Lemont Township, Cook County, Illinois.

AYES: _____

NAYS: _____

ABSENT: _____

(Town Clerk)

(Chairman)

**ORDINANCE No. 2013-2014-07
SINGLE TOWNSHIP ROAD DISTRICT
TAX LEVY ORDINANCE**

An ordinance levying taxes for all road purposes for the Lemont Township Road District, Cook County, Illinois, for the year 2013.

BE IT ORDAINED by the Board of Trustees of Lemont Township, Cook County, Illinois, as follows:

SECTION 1 That the Highway Commissioner of Lemont Township Road District on December 10, 2013 does hereby determine and declare that the sum of Nine Hundred and Seventy-Six Thousand and Three Hundred and Ninety-Eight Dollars (\$976,398.00) is hereby levied upon all property subject to taxation within the road district as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the road district as required by statute or voted by the people in accordance with the law, for such purposes as:

ROAD & BRIDGE TAX _____, PERMANENT ROAD FUND
for the year 2013.

\$238,838.00

\$737,560.00

SECTION 2: That the amount levied for each object and purpose shall be as follows:

	<u>Amount Levied</u>
1. <u>GENERAL ROAD FUND</u>	
1.1 ADMINISTRATION	
Personnel	\$240.00
Contractual Services	727.00
Commodities	163.00
Other Expenditures	162.00
Capital Outlay	737.00
TOTAL ADMINISTRATION	<u>\$ 2,029.00</u>
1.2 MAINTENANCE	
Personnel	\$33,050.00
Contractual Services	66,541.00
Commodities	1,617.00
Capital Outlay	65,538.00

TOTAL MAINTENANCE:		<u>\$ 166,746.00</u>
Contingencies		<u>144.00</u>
TOTAL GENERAL ROAD FUND:		<u>\$168,919.00</u>
2. <u>PERMANENT ROAD FUND</u>		
Personnel	\$ 51,546.00	
Capital Outlay	\$686,014.00	
TOTAL PERMANENT ROAD FUND		<u>\$ 737,560.00</u>
3. <u>EQUIPMENT & BUILDING FUND</u>		
Capital Outlay		<u>\$ 0.00</u>
4. <u>CONSTRUCTION OR REPAIR OF BRIDGES AT JOINT EXPENSE OF COUNTY FUND</u>		
TOTAL CONSTRUCTION OR REPAIR OF BRIDGES AT JOINT EXPENSE OF COUNTY FUND:		<u>\$ 0.00</u>
5. <u>BRIDGE DIVISION FUND</u>		
Contractual Services	2,995.00	
Commodities	79.00	
TOTAL BRIDGE DIVISION FUND		<u>\$ 3,074.00</u>
6. <u>BUILDING DIVISION FUND</u>		
Contractual Services	734.00	
Commodities	7,098.00	
Other Expenditures	2,945.00	
Capital Outlay	0.00	
TOTAL BUILDING DIVISION FUND		<u>\$ 10,777.00</u>
7. <u>EQUIPMENT DIVISION FUND</u>		
Personnel	\$ 970.00	
Contractual Services	9,298.00	
Commodities	1,617.00	
Other Expenditures	44,183.00	

TOTAL EQUIPMENT DIVISION FUND

\$ 56,068.00

TAX LEVY SUMMARY

ROAD & BRIDGE TAX	\$ 168,919.00
PERMANENT ROAD TAX	737,560.00
BRIDGE DIVISION TAX	3,074.00
BUILDING DIVISION TAX	10,777.00
EQUIPMENT DIVISION TAX	56,068.00

TOTAL TAXES LEVIED

\$976,398.00

AMOUNT LEVIED was determined by the Highway Commissioner of Lemont Township Road District.

(Highway Commissioner)

ADOPTED this 10th day of December 2013 by the Board of Trustees of Lemont Township.

AYES: _____

NAYS: _____

ABSENT: _____

(Supervisor)

ATTEST:

(Town Clerk)

LEMONT TOWNSHIP
COOK COUNTY, ILLINOIS

RESOLUTION
NUMBER 2013-2014-04

**A RESOLUTION AUTHORIZING THE EXECUTION OF THE 2014
PARATRANSIT SERVICE PROVIDER AGREEMENT**

STEVEN F. ROSENDAHL, Township Supervisor
BARBARA A. BUSCHMAN, Township Clerk

GREGORY W. NICKLAS
JERRY W PTACEK
ANDRAES TAYLOR
FRANCIS E. WOZNIAK

Board of Trustees

Approved and adopted by the Board of Trustees on _____, 2013

RESOLUTION NO. 2013-2014-04

**A RESOLUTION AUTHORIZING THE EXECUTION OF THE 2014
PARATRANSIT SERVICE PROVIDER AGREEMENT**

WHEREAS, Lemont Township is an Illinois Township governed by the provisions of the Illinois Township Code, 60 ILCS 1/1-1 *et seq.*; and

WHEREAS, Lemont Township has determined that it is in the best interests of the Township to enter into the 2014 Paratransit Service Provider Agreement, a copy of which is attached hereto and incorporated herein by reference as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE SUPERVISOR AND BOARD OF TRUSTEES OF LEMONT TOWNSHIP, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1. The above recitals are incorporated herein and shall have the same force and effect as through fully set forth in this Section 1.

SECTION 2. Lemont Township is hereby authorized to enter into the 2014 Paratransit Service Provider Agreement, substantially in the form attached hereto as Exhibit A.

SECTION 3. The Township Supervisor, or his designee, is hereby authorized to execute the 2014 Paratransit Service Provider Agreement, and is authorized to take any other action as may be reasonably necessary to effect the Township's entry into the 2014 Paratransit Service Provider Agreement.

SECTION 4. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution. All ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.

ADOPTED by the SUPERVISOR and BOARD OF TRUSTEES of Lemont Township, Cook County, Illinois, on _____, 2013 by the following roll call vote:

	YES	NO	ABSENT	PRESENT
Trustee Taylor				
Trustee Ptacek				
Trustee Nicklas				
Trustee Wozniak				
Supervisor Rosendahl				
TOTAL				

APPROVED by the Supervisor and Board of Trustees on _____, 2013.

STEVEN ROSENDAHL
 Township Supervisor

ATTEST:

BARBARA A. BUSCHMAN
 Township Clerk

EXHIBIT A

2014 Paratransit Service Provider Agreement



Lemont Lions Club

Thank You

Dear Steve,

Thank you for supporting our recent Lemont Lions Chili Supper fund raiser. Your donations help the Lions provide vision and hearing screenings for both children and adults, testing for diabetic retinopathy, provide scholarships for our high school students and help fill the shelves of the community food pantries. We are proud to stand side-by-side with you to serve our community and assist those in need.

Thanks again and have a wonderful Thanksgiving!

A handwritten signature in black ink that reads "Ross Lillwitz".

Lion Ross Lillwitz
Lemont Lions Club
Advertising and Marketing

RECEIVED
NOV 22 2013
BY:.....