

Lemont Township Board of Trustees Meeting

April 11th, 2023, 7:00pm @ Lemont Township Office, 1115 Warner Ave, Lemont, IL

AGENDA

- I Call to Order/Pledge of Allegiance**
- II Roll Call**
- III Approval of Township Board Meeting Minutes of March 21st, 2023**
- IV Matters from the Public:**

Public Comment:

"We have come to the point in the meeting that is set aside for public comment. Members of the public are invited to address the Board on any matter during this time. There is a 3-minute time limit for your remarks. At the beginning of your comments, please state and spell your name. Please be aware that this is an opportunity for you to provide your input, but the public comment is not intended to be a question-and-answer exchange with the members of the Board. Responses to questions asked during the public comment portion of this meeting will be provided in writing following the meeting. If you would like responses to your questions, please provide your e-mail address on the speaker's list at the back of the room."

V Staff Reports:

- A. Approval of Payment of Bills
- B. Supervisor Report
- C. Highway Commissioner Report
- D. Clerk's report
- E. Assessor' Report
- F. Human Services Director Report
- G. Open Space/Facilities Director Report
- H. Transportation Report
- I. Administrator's Report

VI Unfinished Business

- A. Discussion of Township Personnel Org Chart
- B. Review the 2023 Woodland Sanctuary Proposal from Pizzo & Associates
- C. Initial discussion of 2023-24 Township Budgets

VII New Business

VIII Executive Session

IX Motion to Adjourn

March 21, 2023, Township Board Meeting.

The Lemont Township Board meeting was called to order by Supervisor Michael Shackel on March 21, 2023 (one week later than usual due to cancelation of regular date) at the Lemont Township Community Center, Alba Street, Lemont, IL. 60439 at 7:00 p.m.

The Pledge of Allegiance was said, and roll was called by Township Clerk, Barbara A. Buschman; Blatzer, Molitor, Nathan and Shackel-Present, Virgilio-absent.

Motion to approve the minutes of the February 2023 minutes was made by Blatzer, 2nd by Molitor. On roll call: Blatzer, Molitor, Nathan and Shackel-yes; Virgilio-absent. Motion passed.

Trustee Nathan inquired about how many Pace bus trips were canceled? Number not available now.

Matters from the Public: None

Treasurer's Report and Payment of Bills-Clerk Buschman

General Fund	\$ 56,542.48
Road and Bridge	\$ 30,781.96
Open Space	\$ 369.00
General Assistance	\$ 725.00

Discussion: Trustee Nathan questioned the cost of cameras. Supervisor Shackel said the cameras at Alba Street were mentioned many times in previous meetings. Shackel reported that the cameras were installed for about \$15,000.00. Nathan also mentioned that people should not have to be buzzed in at the Warner Street facilities. The front doors have been locked during business hours due to a couple of incidents that have occurred over the past few months.

Motion to approve report made by Blatzer, 2nd by Molitor. On roll call: Blatzer, Molitor, Nathan and Shackel-eyes; Virgilio-absent. Motion passed.

Reports: Supervisor Shackel reminded everyone, once again, to submit their SEI Reports to Cook County by the end of May. Also, as reported in the Perspective magazine, all Townships must form a Decennial Committee with elected officers

and residents by June 10th. Molitor mentioned a May 9th meeting in this regard. Again, 4 cameras were installed at Alba. TOIMA returned money back to the Township as a part of its yearly review. A CITGO sign will be installed at the Community Center for their donation to the original construction of the Township building in 2010. Cook County Sheriff's Police reported to Supervisor Shackel that the gate at Boyer Road was locked so CCSPD could not access the businesses. Commissioner Labno was able to contact ownership and a key will be made available. The Board recognized Bill Cross with a token of appreciation for his 11 years of service to the Township. Glenn Pasiewicz spoke about the dog park's deteriorating condition and the idea of moving it from its current place to an area directly across from the current parks. Trustee Nathan also mentioned doing something with the dog park. In the meantime, the highway department put down fresh straw to help alleviate the mud problem due to the recent large amount of rainfall.

Highway Commissioner: Working on damaged areas and monitoring debris in the culverts. The highway crew helped straighten the flagpole at the Warner office. Also, we have 405 tons of salt purchased.

Clerk: Buschman had no report.

Assessor report: Tax bills are out. The exemptions will be mailed out at the end of March. Joyce Black reported she has submitted 68 Permits to Cook County. She also attended a meeting with the Cook County Treasurers Office and the Cook County Assessor's Office.

Township Building report: Joyce Black reported we were booked at Alba for 21 days in February. Early voting will begin March 20 – April 3.

Human Services report: There were 9 families certified for the food pantry last month and 5 LIHEAP appointments the entire month reported by Stephanie Katopodis. She is working with the LJWC to coordinate spring cleaning baskets. The Rules of Road class was at the Township with 11 participants. We also hosted a Lucky Day Bingo for the seniors.

Transportation Marybeth Nunzio reported that the van is in for body repair at Reed's. There is a PACE Drug & Alcohol 2022 Audit scheduled for March 20th. A new driver completed PACE training and is currently on the schedule for fare requests.

Administrator: Glenn Pasiewicz spoke that the budget work is starting.

New Business: The budget process will be happening in May. We must allocate dollars in the budget. Motion was made by Blatzer, 2nd by Molitor to approve the agenda for the Town Hall meeting on April 9th, 2024. On roll call: Blatzer, Molitor, Nathan and Shackel – ayes- Virgilio-absent. Motion passed.

Old Business: None

Motion made by Blatzer, 2nd by Molitor to go into executive session to discuss personnel, at 8:21 p.m.

On roll call: Blatzer, Molitor, Nathan and Shackel-ayes; Virgilio-absent. Motion passed. Motion made by Shackel, 2nd by Blatzer to go back into session at 9:00 p.m. with no action taken.

On roll call: Blatzer, Molitor, Nathan and Shackel-ayes; Virgilio-absent. Motion passed.

Motion made by Blatzer, 2nd by Molitor to adjourn at 9:02 p.m. On roll call: Blatzer, Molitor, Nathan and Shackel – ayes – Virgilio absent. Motion passed.

Barbara A. Buschman – Township Clerk.

Lemont Township
Vendor Balance Detail

All Dates
(UN-PAID)

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT
A-Formula Mechanical Corp.				
03/31/2023	Bill	See Memo	04/11/2023	1,583.99
Total for A-Formula Mechanical Corp.				\$1,583.99
Berner, Daniel				
03/31/2023	Bill	March Service	04/11/2023	300.00
Total for Berner, Daniel				\$300.00
CLS Background Investigations				
03/31/2023	Bill	See Memo	04/11/2023	31.00
Total for CLS Background Investigations				\$31.00
CMS-LGHP				
03/31/2023	Bill	April Statement	04/11/2023	19,889.00
Total for CMS-LGHP				\$19,889.00
Comcast Cable				
03/31/2023	Bill	See Memo	04/11/2023	449.40
Total for Comcast Cable				\$449.40
Cross Points Sales, Inc.				
03/27/2023	Bill		04/26/2023	3,902.00
Total for Cross Points Sales, Inc.				\$3,902.00
Dearborn National Life Insurance Company				
03/27/2023	Bill	See Memo	04/11/2023	104.10
Total for Dearborn National Life Insurance Company				\$104.10
DeRose Strategies, Inc				
03/31/2023	Bill	See Memo	04/11/2023	2,600.00
Total for DeRose Strategies, Inc				\$2,600.00
First National Bank of Omaha				
03/29/2023	Bill	March Purchases	04/11/2023	358.15
03/29/2023	Bill	March Purchases	04/11/2023	920.21
Total for First National Bank of Omaha				\$1,278.36
Hinckley Spring Water Co				

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT
03/31/2023	Bill	See Memo	04/11/2023	135.88
Total for Hinckley Spring Water Co				\$135.88
Klein, Thorpe & Jenkins, Ltd.				
03/29/2023	Bill	See Memo	04/11/2023	27.57
Total for Klein, Thorpe & Jenkins, Ltd.				\$27.57
Lemont, Village of - Fuel				
03/31/2023	Bill	See Memo	04/11/2023	400.06
Total for Lemont, Village of - Fuel				\$400.06
Martin Whalen Office Solutions				
03/27/2023	Bill	See Memo	04/11/2023	24.19
Total for Martin Whalen Office Solutions				\$24.19
Medworks				
03/27/2023	Bill	See Memo	04/11/2023	515.00
Total for Medworks				\$515.00
Nicol Gas				
03/27/2023	Bill	See Memo	04/11/2023	540.67
Total for Nicol Gas				\$540.67
Pace Suburban Bus				
03/30/2023	Bill	See Memo	04/11/2023	400.00
Total for Pace Suburban Bus				\$400.00
Quill				
03/28/2023	Bill	See Memo	04/11/2023	1,344.87
Total for Quill				\$1,344.87
R.A. Plumbing & Mechanical				
03/29/2023	Bill	See Memo	04/11/2023	1,015.00
Total for R.A. Plumbing & Mechanical				\$1,015.00
Seconds Matter Safety Solutions, LLC				
03/27/2023	Bill	See Memo	04/11/2023	15,115.00
Total for Seconds Matter Safety Solutions, LLC				\$15,115.00
Selden Fox				
03/27/2023	Bill	See Memo	04/11/2023	8,122.93
Total for Selden Fox				\$8,122.93
Shackel, Michael				
04/01/2023	Bill		04/01/2023	120.00
Total for Shackel, Michael				\$120.00

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT
TOI-Supervisors Div.				
03/29/2023	Bill	See Memo	04/11/2023	40.00
Total for TOI-Supervisors Div.				
Verizon				\$40.00
04/04/2023	Bill	See Memo	04/11/2023	164.98
Total for Verizon				
Xerox Financial Services				\$164.98
03/31/2023	Bill	See Memo	04/11/2023	453.78
Total for Xerox Financial Services				
				\$453.78
TOTAL				\$58,557.78

Lemont Township

Transaction Report

March 15 - April 5, 2023

PRE-PAID

DATE	TRANSACTION TYPE	NAME	ACCOUNT	AMOUNT
Hinsdale B&T Town OP 2836				
Beginning Balance				
03/16/2023	Bill Payment (Check)	Lemont, Village of - Fuel	1010215 Hinsdale B&T Town OP 2836	-640.00
03/20/2023	Bill Payment (Check)	A-Formula Mechanical Corp.	1010215 Hinsdale B&T Town OP 2836	-272.50
03/21/2023	Bill Payment (Check)	David Mollitor	1010215 Hinsdale B&T Town OP 2836	-200.00
03/22/2023	Bill Payment (Check)	Medworks	1010215 Hinsdale B&T Town OP 2836	-245.00
03/22/2023	Bill Payment (Check)	Pace Suburban Bus	1010215 Hinsdale B&T Town OP 2836	-200.00
03/22/2023	Bill Payment (Check)	Sharp Innovations	1010215 Hinsdale B&T Town OP 2836	-139.00
03/22/2023	Bill Payment (Check)	Shackel, Michael	1010215 Hinsdale B&T Town OP 2836	-180.00
03/22/2023	Bill Payment (Check)	Comcast Cable	1010215 Hinsdale B&T Town OP 2836	-432.63
03/22/2023	Bill Payment (Check)	Hinckley Spring Water Co	1010215 Hinsdale B&T Town OP 2836	-90.42
03/22/2023	Bill Payment (Check)	Mario Sanchez	1010215 Hinsdale B&T Town OP 2836	-280.00
03/22/2023	Bill Payment (Check)	Lemont, Village of - Fuel	1010215 Hinsdale B&T Town OP 2836	-496.31
03/22/2023	Bill Payment (Check)	Strand Associates, Inc.	1010215 Hinsdale B&T Town OP 2836	-1,142.87
03/22/2023	Bill Payment (Check)	DeRose Strategies, Inc	1010215 Hinsdale B&T Town OP 2836	-2,600.00
03/22/2023	Bill Payment (Check)	Surefire Auto Parts	1010215 Hinsdale B&T Town OP 2836	-1,391.37
03/22/2023	Bill Payment (Check)	Glenn W Pasiewicz	1010215 Hinsdale B&T Town OP 2836	-360.00
03/22/2023	Bill Payment (Check)	Ludwigs, Inc.	1010215 Hinsdale B&T Town OP 2836	-27.00
03/22/2023	Bill Payment (Check)	Cintas	1010215 Hinsdale B&T Town OP 2836	-161.22
03/22/2023	Bill Payment (Check)	Quill	1010215 Hinsdale B&T Town OP 2836	-711.73
03/22/2023	Bill Payment (Check)	BTS Solutions	1010215 Hinsdale B&T Town OP 2836	-459.70
03/22/2023	Bill Payment (Check)	Heritage Corridor Business Alliance	1010215 Hinsdale B&T Town OP 2836	-1,250.00
03/22/2023	Bill Payment (Check)	Zoro	1010215 Hinsdale B&T Town OP 2836	-42.00
03/22/2023	Bill Payment (Check)	Berner, Daniel	1010215 Hinsdale B&T Town OP 2836	-300.00
03/22/2023	Bill Payment (Check)	CMS-LGHP	1010215 Hinsdale B&T Town OP 2836	-10,608.00
03/27/2023	Bill Payment (Check)	Waste Management	1010215 Hinsdale B&T Town OP 2836	-1,135.64
03/27/2023	Bill Payment (Check)	Waste Management	1010215 Hinsdale B&T Town OP 2836	-130.15
03/27/2023	Bill Payment (Check)	Comcast Cable	1010215 Hinsdale B&T Town OP 2836	-674.23
03/27/2023	Bill Payment (Check)	Ready Refresh	1010215 Hinsdale B&T Town OP 2836	-72.55
03/31/2023	Bill Payment (Check)	Infra Resolutions, Inc	1010215 Hinsdale B&T Town OP 2836	-3,488.00
04/04/2023	Bill Payment (Check)	Mark Liset	1010215 Hinsdale B&T Town OP 2836	-45.00

DATE	TRANSACTION TYPE	NAME	ACCOUNT	AMOUNT
04/04/2023	Bill Payment (Check)	Bill Gwodz	1010215 Hinsdale B&T Town OP 2836	-105.00
04/04/2023	Bill Payment (Check)	Missaggia, Glen	1010215 Hinsdale B&T Town OP 2836	-135.00
Total for Hinsdale B&T Town OP 2836				\$ -28,015.32
Hinsdale B&T FAF 6886				
Beginning Balance				
03/16/2023	Bill Payment (Check)	Claritas Property Management	2898746886 Hinsdale B&T FAF 6886	-725.00
Total for Hinsdale B&T FAF 6886				\$ -725.00
TOTAL				\$ -28,740.32

Lemont Township Road and Bridge

Vendor Balance Detail

All Dates
(UN-PAID)

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT
Commonwealth Edison-Garage Electric	Bill	See Memo	04/11/2023	1,380.94
03/27/2023	Bill	See Memo	04/11/2023	\$1,380.94
Total for Commonwealth Edison-Garage Electric				
Commonwealth Edison-Street Lighting	Bill	See Memo	04/11/2023	373.10
03/27/2023	Bill	See Memo	04/11/2023	\$373.10
Total for Commonwealth Edison-Street Lighting				
Door Systems	Bill	See Memo	04/11/2023	595.00
03/31/2023	Bill	See Memo	04/11/2023	\$595.00
Total for Door Systems				
GTSAC, INC.	Bill	See Memo	04/11/2023	80.00
03/29/2023	Bill	See Memo	04/11/2023	\$80.00
Total for GTSAC, INC.				
Homer Industries	Bill	See Memo	04/11/2023	100.00
03/27/2023	Bill	See Memo	04/11/2023	\$100.00
Total for Homer Industries				
Lemont Ace Hardware	Bill	See Memo	04/11/2023	115.32
03/31/2023	Bill	See Memo	04/11/2023	\$115.32
Total for Lemont Ace Hardware				
Lemont, Village of -Fuel	Bill		05/05/2023	655.54
04/05/2023	Bill		05/05/2023	\$655.54
Total for Lemont, Village of -Fuel				
Monroe Truck Equipment	Bill	See Memo	04/11/2023	275.15
03/27/2023	Bill	See Memo	04/11/2023	\$275.15
Total for Monroe Truck Equipment				
Nicor Gas	Bill	See Memo	04/11/2023	369.85
03/27/2023	Bill	See Memo	04/11/2023	\$369.85
Total for Nicor Gas				
Rags Electric	Bill	See Memo	04/11/2023	374.00
03/27/2023	Bill	See Memo	04/11/2023	\$374.00

Lemont Township Road and Bridge

Transaction Report

March 15 - April 5, 2023

(PRE-PAID)

DATE	TRANSACTION TYPE	NAME	ACCOUNT	AMOUNT
Hinsdale B&T R&B OP *1133				
	Beginning Balance			
03/22/2023	Bill Payment (Check)	Safety Lane	2010305 Hinsdale B&T R&B OP *1133	-5,502.16
03/22/2023	Bill Payment (Check)	Lemont, Village of -Fuel	2010305 Hinsdale B&T R&B OP *1133	-2,467.39
03/22/2023	Bill Payment (Check)	Commonwealth Edison-Garage Electric	2010305 Hinsdale B&T R&B OP *1133	-1,328.27
03/22/2023	Bill Payment (Check)	O'Hare Towing Service	2010305 Hinsdale B&T R&B OP *1133	-795.42
03/22/2023	Bill Payment (Check)	Nicor Gas	2010305 Hinsdale B&T R&B OP *1133	-589.12
03/22/2023	Bill Payment (Check)	Rags Electric	2010305 Hinsdale B&T R&B OP *1133	-533.60
03/22/2023	Bill Payment (Check)	Metropolitan Fire Protection, Inc.	2010305 Hinsdale B&T R&B OP *1133	-367.00
03/22/2023	Bill Payment (Check)	Lemont Ace Hardware	2010305 Hinsdale B&T R&B OP *1133	-9.80
03/22/2023	Bill Payment (Check)	Dellwood Tire & Auto Corp.	2010305 Hinsdale B&T R&B OP *1133	-30.00
03/22/2023	Bill Payment (Check)	Menards/Capital One Commercial	2010305 Hinsdale B&T R&B OP *1133	-245.16
03/27/2023	Bill Payment (Check)	Commonwealth Edison-Street Lighting	2010305 Hinsdale B&T R&B OP *1133	-198.95
03/27/2023	Bill Payment (Check)	Waste Management	2010305 Hinsdale B&T R&B OP *1133	-649.54
03/27/2023	Bill Payment (Check)	Deere Credit, Inc.	2010305 Hinsdale B&T R&B OP *1133	-1,713.92
03/27/2023	Bill Payment (Check)	Comcast	2010305 Hinsdale B&T R&B OP *1133	-284.34
Total for Hinsdale B&T R&B OP *1133				\$-14,714.67
TOTAL				\$-14,714.67

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT
Total for Pags Electric				\$374.00
Verizon				
04/04/2023	Bill	See Memo	04/11/2023	162.93
Total for Verizon				\$162.93
TOTAL				\$4,481.83

March 2023 Expenditures Summary

Township General Fund Outstanding Bills	\$ 58,557.78
Township General Fund Pre-Paid Bills	\$ 28,740.32
Township Salaries	<u>\$ 26,774.55</u>
	\$ 114,072.65

Lemont Road & Bridge Outstanding Bills	\$ 4,481.83
Lemont Road & Bridge Pre-Paid Bills	\$ 14,714.67
Lemont Road & Bridge Salaries	<u>\$ 10,699.14</u>
	\$ 29,865.64

Open Space	\$ 300.00
General Assistance	\$ -
IMRF Payment	<u>\$ 1,930.72</u>
	\$ 2,230.72

\$ 146,169.01 Grand Total

Trustee

Trustee

Trustee

Trustee

Supervisor

Clerk

**LEMONT
TOWNSHIP STATE
OF ILLINOIS
COOK COUNTY**

GENERAL FUND

March 2023 EXPENDITURES

This is to certify that the following sums will be paid by the Supervisor of the Lemont Township to the following vendor/person which amounts were audited by the Board of Auditors on the 11th day of April 2023, on the account for the listed purposes *(See separate attachment)*

**LEMONT
TOWNSHIP STATE
OF ILLINOIS
COOK COUNTY**

ROAD & BRIDGE FUND

March 2023 EXPENDITURES

This is to certify that the following sums will be paid by the Supervisor of the Lemont Township to the following vendor/person which amounts were audited by the Board of Auditors on the 11th day of April 2023, on the account for the listed purposes *(See separate attachment)*

General Assistance FY2023

March 2023

Assistance

None

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Supervisor

Clerk-Attest

March 2023 Board Meeting Human Services Report

I had 6 families certified for the Food Pantry this past month. I have began the process of getting the Summer Lunch Program going soon and have begun sign-up. Information has been sent to the school social workers about the programs and we have received a few inquiries from families.

I was able to help one resident with rental assistance. We have had a few people request needing assistance, and they are then given the application and have not returned.

There were 4 LIHEAP appointments this month.

I have assisted 3 residents getting the Benefits Access program to get a lower license plate sticker cost.

We have received most of the cleaning baskets from the LJWC, I will get word out to the seniors on the food pantry to start picking them up.

We had the Lucky Day Bingo event for the Seniors and it was a huge hit, we had about 40 seniors in attendance.

There was also the Easter Bingo by the Senior Association and they had about 60 seniors show up.

I am working with the Park District to hold a Senior Prom next month. There will be entertainment by the Ukelele Moonshiners. We do not have many people registered at this time.

I will be attending a General Assistance Meeting in Springfield later in the month. I am also going to a GAP meeting in Frankfort next week.

Additional Assistance Grants

[3/2/2023 - 4/6/2023] Report Date: 4/6/2023

Issued	Client	# FM	# CFM	Vendor/Donor	Program	PO#	Chk#	Amount
03/23/2023	N/A	6	3	Food Pantry	Food Pantry- Fixed	A10241		\$0.00
03/23/2023	N/A	3	0	Food Pantry	Food Pantry	A10242		\$0.00
03/23/2023	N/A	4	0	Food Pantry	Food Pantry- Fixed	A10243		\$0.00
03/24/2023	N/A	3	0	Food Pantry	Food Pantry	A10246		\$0.00
03/24/2023	N/A	7	5	Food Pantry	Food Pantry	A10244		\$0.00
03/24/2023	N/A	3	1	Food Pantry	Food Pantry	A10245		\$0.00

Total Records: 6

Total # FM: 26

Total Amount: \$0.00

Total # CFM: 9

* # FM = Family Members, # CFM = Child Family Members

Grant Disbursements

[3/3/2023 - 4/6/2023] Report Date: 4/6/2023

Date	Vendor	Client	PO#	Chk#	Amount
03/15/2023	Claritas Property Management	N/A	E10240		\$725.00

Total Records: 1
Total Disbursed: **\$725.00**

TRANSPORTATION BOARD REPORT MARCH 2023

Dial-A-Ride Program/Vehicle# 14222:

We assisted 160 seniors, 48 handicapped residents, totaling 208 one-way trips in March. 91 fares were subscriptions.

- PACE approved new driver Diana Groselak. She is scheduled for PACE training April 12th & 13th in Aurora. Diana will shadow a few routes with Joan and begin driving the end of April.
- Service was completed for body repair at Reed's in Lemont. Invoice has been submitted to TOIRMA, totaling \$3661.20.
- Highway completed service work: Oil Change/Transmission Change/Tire Repair/Rear Brakes. (*note* PACE changed performance mileage frequency for trans from every 48,000 miles to 30,000 making us overdue.)

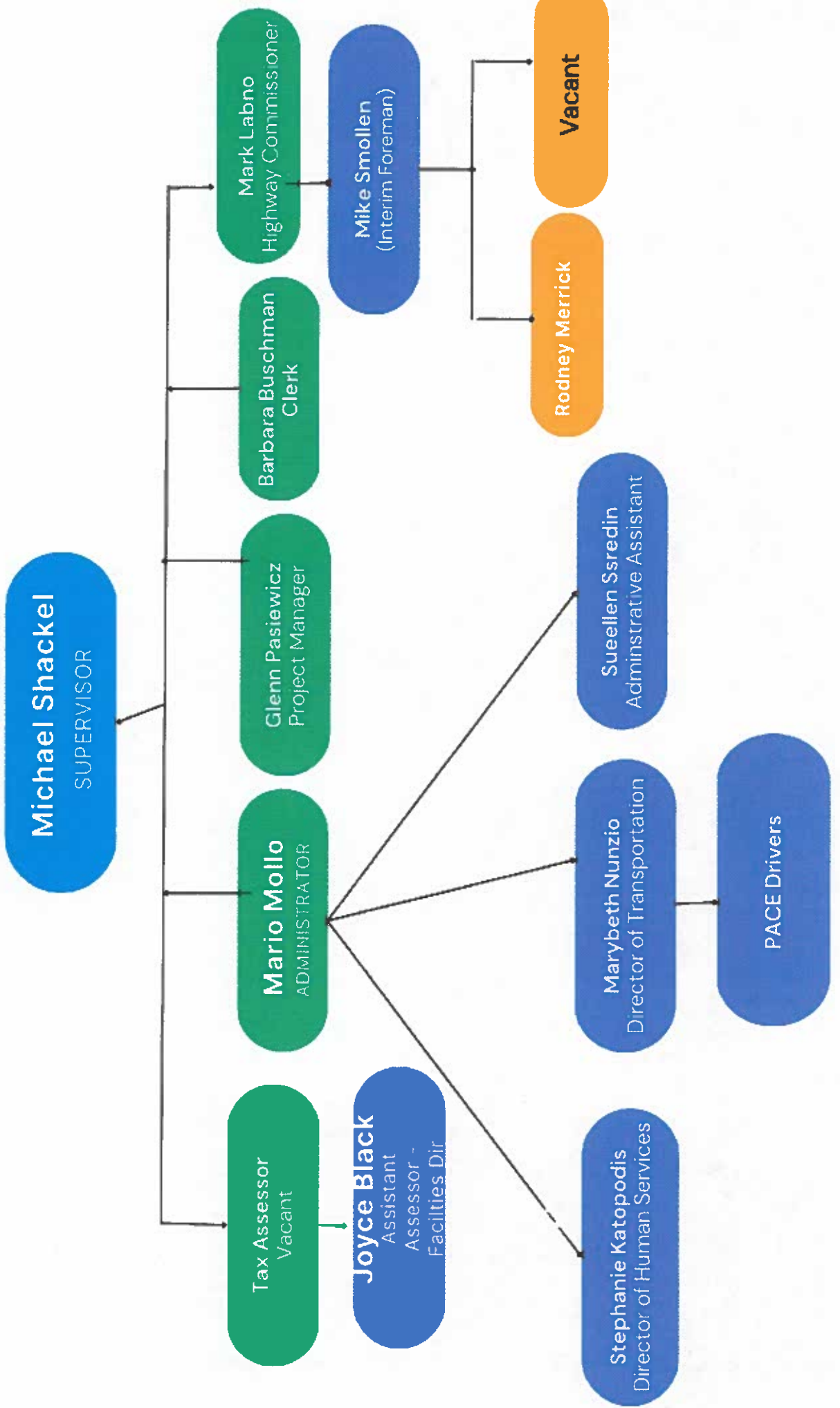
Vanpool Program/Vehicle# 0037/50172/50177:

We had 4 Vanpool riders for the month of March. (Medical/Dental appointments.) Decrease in requests have been due to doctor appointments being cancelled and not yet rescheduled. We also have a few residents who use to be on the schedule regularly not in need of transportation as often.

- PACE Drug & Alcohol 2022 Audit will be rescheduled TBD.
- Vehicle# 0037 was replaced due to excessive rust and deterioration from overuse and aging. New vehicle# 50177 is the same as our current van# 50172. (Starting mileage 300.)

*Highway has been a great help with repairs/maintenance of all PACE vehicles. Thank you!

Marybeth Nunzio/Director of Transportation





Pizzo & Associates, Ltd.
PO Box 98
Leland, IL 60531

Proposal #1562
Date: 10/04/2022
From: Nicholas K.

Proposal For

Lemont Heritage Woodland Sanctuary
1115 Warner Avenue
Lemont, IL 60439

main: 630-257-2522
glenn-p@lemonttownship.org

Location

W Roberta St
Lemont, IL 60439

Lemont Heritage - Stewardship - 2023

Terms
Net 30

ITEM DESCRIPTION

AMOUNT

TIMES /
CONTRACT

Stewardship-Scheduled

\$ 2,968.75

8

Natural Area Stewardship: (2023) Service area includes the entire natural area identified on the attached site map.

Stewardship service includes (5) complete site visits throughout the growing season (April - November), work will include selective herbicide applications, hand pulling, and brush cutting as needed to treat invasive species and promote the establishment of native plants.

Billed in (8) even monthly installments (April - November)

All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. Balances not paid by the due date are subject to late fees.

TOTAL

\$ 23,750.00

Signature

x

Date:

Please sign here to accept the terms and conditions

Assigned To

Sales Reps

Lucas H.
lucash@pizzo.info

Nicholas K.
nickk@pizzo.info

PIZZO & ASSOCIATES, LTD. (Pizzo) STANDARD TERMS AND CONDITIONS

Installation/Restoration Payment:

Payment of 25% of contract total price as shown in the accompanying contract is due upon contract signing. The balance of the contract total price, plus any extras, is due upon completion.

Design/Consultation/Stewardship/Prescribed Fire Payment:

Invoices will be sent each month in which services are provided. Payment is due within 30 days of the invoice date.

Additions & Deletions:

All additions and deletions shall be agreed to in writing by both parties. Additions will be billed on a time and materials basis unless otherwise stated in writing. Time will be billed including travel, pick up/delivery, clean up/setup plus any related costs.

Prepayment Discount:

All accounts paid in full upon contract signing will receive a one and one-half percent (1.5%) prepayment discount.

Finance Charges and Returned Payments:

All unpaid balances will carry a two percent (2%) per month finance surcharge; maximum twenty four percent (24%) per annum finance surcharge. All returned checks will result in an additional \$100.00 service charge.

Lien Rights:

If the Owner/Client does not make timely payments in accordance with the terms outlined in the contract, Pizzo shall exercise such lien rights as permitted to any contractor by the state in which the work is completed.

Guarantees:

Installed plantings shall immediately become the responsibility of the owner to maintain unless otherwise agreed to in writing.

Owner Managed Sites:

Trees and shrubs are guaranteed to live for a period of one (1) year from the date of installation or they will be replaced. Replacement of the trees or shrubs is the Owner's sole available remedy. Pizzo may substitute the trees or shrubs with another species in its sole discretion. This guarantee shall be invalid if the Owner has failed to use reasonable care (water, weeding, invasive species control, mowing, protection from damage, etc.) during said period.

The above warranties do not cover damage due to the fault of the Owner, soils contaminated with phytotoxic substances, damage by a third party, herbicides applied by others, herbivory, wildlife, floods, stormwater or acts of God.

Perennials, seed, annuals, and transplanted materials carry no guarantee expressed or implied.

The Owner's sole and exclusive remedy for seeds and plants covered under any of the above guarantees will be the replacement of plant or re-planting of the seed on a one-time basis only.

Failure to make payment within thirty (30) days of job completion voids all guarantees expressed or implied.

Pizzo Managed Sites:

Trees and shrubs are guaranteed to live for a period of one (1) year from the date of installation or they will be replaced. Replacement of the tree or shrub is the Owner's sole available remedy. Pizzo may substitute the trees or shrubs with another species in its sole discretion.

Native seed installations are guaranteed to have at least three (3) native plants per square foot at the end of the fifth growing season. Pizzo & Associates, Ltd. will re-seed those areas not in compliance. Under no circumstances shall this guaranty extend beyond five years from the date of contract, nor shall it require more than one (1) replanting by Pizzo of any area.

Installed native perennials are guaranteed to have an eighty percent (80%) survival rate after one (1) year. Replacement of the native perennials is the Owner's sole available remedy. Pizzo may substitute the perennial plants with another species in its sole discretion.

The Owner's sole and exclusive remedy for seeds and plants covered under any of the above guarantees will be the replacement of plant or re-planting of the seed on a one-time basis only.

The above warranties do not cover damage due to the fault of the Owner, soils contaminated with phytotoxic substances, damage by a third party, herbicides applied by others, herbivory, wildlife, floods, stormwater or acts of God.

Failure to make payment within thirty (30) days of the final invoice issued upon job completion voids all guarantees expressed or implied.

All guarantees terminate when Pizzo no longer manages the site.

Prescribed Fire:

No guarantee or warranty is expressed or implied as to the completeness, coverage, intensity, or results of the prescribed fire. If the conditions are acceptable to Pizzo, and the local fire jurisdiction gives permission to ignite the prescription fire, and Pizzo is forced to shut down due to no fault of Pizzo, the full balance will be due. Any return trip to complete the fire will be billed at the rate stated in the contract. Landscape plantings, mulch beds and above ground utilities in or near the burn unit could sustain damage due to heat/flames and shall not be guaranteed. The Owner acknowledges that there will be smoke generated by the prescribed fire, and it will move off site during the burn. The Owner/Agent will notify potentially affected parties in proximity to the prescribed burn units. The Owner hereby agrees to indemnify Pizzo, its employees, and agents and hold them harmless for any instance of damage due to a prescribed fire. If the local authorities require their presence and charge a fee to do so, those costs will be paid by the Owner in addition to the contract price.

Aquatic Weed Control:

Due to the highly unpredictable nature of the weather, nutrient levels, nutrient availability, and water levels; no warranty is expressed or implied as to the completeness of the control or eradication of any aquatic plant and/or algae species is warranted.

Supplemental Watering:

Due to the highly unpredictable nature of the weather, supplemental watering may be required to ensure and maintain proper plant establishment. If any installation of seed and/or plants have been directed by the Owner to occur outside of normal seed/plant installation timeframes (March 1 – June 30; September 15 – October 31) and/or in the event that D1- Moderate Drought conditions or higher exist according to the National Drought Mitigation Center at the University of Nebraska-Lincoln (<http://droughtmonitor.unl.edu>), U.S. Department of Agriculture, and the National Oceanic and Atmospheric Administration; Pizzo reserves the right to provide supplemental watering as necessary.

Prior to commencement of supplemental watering services, the Owner shall be notified. Should the Owner decline this service, all standard Pizzo warranties for seeding and plant installations shall be voided.

Watering will be billed on a time and materials basis including travel, pick up/delivery, clean up/setup plus any related costs.

Dumping of Garbage, Litter, Soil, Construction Debris and Landscape Debris:

When material of any kind, including but not limited to garbage, litter, soil, construction debris or landscape debris, are dumped within the project area Pizzo will notify the owner. Clean up of the materials will be the cost of the owner. Charges for Pizzo to clean up the site and restore it will be calculated on a time and materials basis. Time will be billed including travel, pick up/delivery, clean up/setup plus any related costs.

Encroachments:

When an encroachment occurs into the project area Pizzo will notify the owner. Charges for Pizzo to restore the area will be calculated on a time and materials basis. Time will be billed including travel, pick up/delivery, clean up/setup plus any related costs.

Right of Substitution:

The Owner agrees that Pizzo may, without the Owner's consent, substitute hard materials, quantities, and species when deemed appropriate due to weather, site conditions, planting conditions, availability, or to otherwise enhance the project without changing the character of the project.

Subcontracting:

Pizzo reserves the right to employ certain subcontractors to perform all or part of the work.

Boundary and Utility Marking for Field Work:

The Owner shall provide Pizzo a current plat of survey for delineation of the property lines. If the boundary markers are not visible, Pizzo can hire a surveyor to visit the site to mark the boundary points. Pizzo will bill the owner for it. The Owner shall notify Pizzo of all private utilities (piping, wiring, sprinkler system, components, obstructions...) prior to work beginning. Repairs to any private utilities shall be the sole responsibility of the Owner. If site conditions are not as they appear above ground or there are buried obstructions or debris causing changes to the plan the work will be billed including travel, pick up/delivery, clean up/setup plus any related costs. The Owner will pay for all fees and time to obtain all necessary licenses, permits, permissions or authority that may be required, whether federal, state, county, local or other entity.

Delays by Others:

If the work of Pizzo is delayed due to conditions beyond its control the Owner will be notified of the delay. If the delay is caused by another contractor on the job site, the Owner will work diligently to remove the delay within 48 hours. If the delay is not removed within 48 hours all costs associated with delay will be charged to the Owner.

Design Plans, Photographs, Videos and Award Submission:

The Owner expressly authorizes Pizzo to make sketches or drawings and/or take photographs and video of the subject property and any improvements located on the subject property. The Owner grants permission to Pizzo to use a drone to take video of the property. The owner grants permission to Pizzo use the resulting photographs, videos, sketches, or drawings for purposes of developing a design and restoration plan and to publish the photographs and video and/or design and plan for marketing or educational purposes. The photographs, video, design, and restoration plan shall remain the exclusive property of Pizzo together with all copyrights thereto. The Owner grants permission for Pizzo the right to submit the property for awards and recognitions and to use such for marketing purposes.

Default Remedies:

In the event the Owner is in default of their obligations hereunder, the Owner shall pay all expenses incurred by Pizzo to collect the amounts due, including but not limited to court costs, attorney's fees, and accrued interest. The parties hereto further agree that any lawsuit based upon this contract or related to the services rendered and/or materials supplied pursuant to this contract shall be filed exclusively in the Sixteenth Judicial Circuit Court in Sycamore, Illinois, County of DeKalb.

**Lemont
Woodland
Sanctuary**
16300 Alba
Lemont, IL
110136-00-LEMO

Areas & Prioritization

Area A – Priority Building
Landscape & Basin Stewardship
& Enhancement / Soil
Amendment Area / First Priority
Prescribed Fire Area

Area B – Secondary Priority
Prairie Enhancement, Woody
and Invasive Species Control /
Second Priority Prescribed Fire
Area

Area C – Priority Winter Woody
Invasive Clearing Area / Third
Priority Prescribed Fire Area

Area D – New Restoration Area



PIZZO & Associates, Ltd.
ECOLOGICAL RESTORATION
WATERWAYS • LANDSCAPE
MANAGEMENT • PLANTINGS



Lemont Township General Fund

2023-24 Budget Overview

04/01/22 to 3/31/23



Prepared by
Glenn Pasiewicz

Prepared on
April 5, 2023

Budget Overview: Lemont Township (FY2022-23) - FY23 P&L

	Total
INCOME	
10-400 Cook Real Estate Taxes	
1040114 18 Real Estate Taxes	38.19
1040115 1040115 19 Real Estate Taxes GF	1,785.54
1040116 20 Real Estate Taxes	148,505.99
1040117 2021 Real Estate Taxes	389,443.68
Total 10-400 Cook Real Estate Taxes	539,773.40
10-401 Replacement Tax	22,175.70
1040410 BPPR Tax	14,081.20
Total 10-401 Replacement Tax	36,256.90
10-402 RTA Bus Fees	3,478.00
1040710 PACE DAR Bus Fees	1,954.83
Total 10-402 RTA Bus Fees	5,432.83
10-403 RTA Bus Grant	1,132.00
1040810 PACE DAR Bus Grant	2,370.00
Total 10-403 RTA Bus Grant	3,502.00
10-404 Building Rental Income	925.00
1042130 Alba Rentals- Room Pays	1,500.00
Total 10-404 Building Rental Income	2,425.00
10-405 Room Rental Deposits	4,047.50
1042150 Alba Security Deposits	30,480.50
Total 10-405 Room Rental Deposits	34,528.00
10-410 Interest Income	
1040310 GF Interest Earned	8.32
Total 10-410 Interest Income	8.32
10-411 Other Income	300.00
1040510 Other GF Income	5,650.00
1040820 Assessor Income	100.00
1040911 Insurance Reimb-Health	24,838.00
Total 10-411 Other Income	30,888.00
10-412 Vehicle Stickers	115.50
10-413 CNN Rent- GF	1,320.00
1042000 CNN Rent	1,890.00
Total 10-413 CNN Rent- GF	3,210.00
10-414 Senior Income	2,150.00
10-415 Youth Income	
1042120 Family Assistance Fund Income	20,979.49
Total 10-415 Youth Income	20,979.49
10-418 Medvan Income- GF	2,325.00
1042100 Medvan Income	785.00
Total 10-418 Medvan Income- GF	3,110.00
10-419 Holiday Craft Show Fee	870.00

	Total
10-5051 Yard Waste Stickers	219.60
30-400 Real Estate Tax - GA	4,000.00
3040136 19 GA RE Taxes	352.00
3040137 2020 GA RE Taxes	445,565.64
3040138 2021 GA RE Taxes	22,860.12
Total 30-400 Real Estate Tax - GA	472,777.76
30-410 Interest Income- GA	
3040330 GA Interest	132.94
Total 30-410 Interest Income- GA	132.94
30-415 Other Income - GA	24.81
40-405 Other Income - LT	25.00
50-405 Alba Cell Tower Revenue	38,844.18
50-410 Other Income - OS	
5040121 Dog Park	1,181.00
Total 50-410 Other Income - OS	1,181.00
60-400 Tax Revenue - Debt	37,475.54
Sales of Product Income	33.00
Services	25.00
Uncategorized Income	182.86
Total Income	1,234,171.13
GROSS PROFIT	1,234,171.13
EXPENSES	
10-500 Professional Services	
1063310 Legal & Professional Services-GF	24,164.48
Total 10-500 Professional Services	24,164.48
10-515 Alba Cost	578.00
1064110 Alba Utilities	24,381.23
1064130 Alba Bldg. Opr. Exp	23,809.55
1064131 Alba Office Supplies	16.19
1064150 Alba Event Custodian	13,611.17
1067110 Alba-Equip/Furniture/Purch-Repairs	1,192.18
Total 10-515 Alba Cost	63,588.32
10-520 Warner Cost	
1062210 Warner Equip Maint	3,325.87
1062410 Warner Bldg Oper Sup	14,330.35
1062520 Warner Event Custodian	8,656.77
1062610 Warner Utilities	13,353.86
1065110 Warner Ofc Sup	3,439.31
1065610 Warner-Computer Support	2,695.46
1067111 Warner-Equip/Furniture-Purchases	7,539.71
Total 10-520 Warner Cost	53,341.33
10-530 Miscellaneous	35.00
1065710 Misc. Expenses	5,419.95
Total 10-530 Miscellaneous	5,454.95

	Total
10-535 Office Support	437.39
1062710 Telephone/Communications	3,847.43
1062910 Travel/Training	486.64
1063110 Print-Publishing	1,122.36
1063410 Dues & Subscriptions	24,532.94
1063510 Marketing	9,039.89
1065120 Bank Charges	4,975.52
1068410 Assessor Travel/Training	35.92
1068810 Assessor MiFi	38.03
1068910 Assessor Operating Expenses	1,315.00
1071210 HS Travel/Training	200.00
1072010 HS Operating Expenses	42.46
Total 10-535 Office Support	46,073.58
10-540 Programs	
1064140 Refunds-Rentals	9,000.00
1070110 PACE DAR	3,613.02
1070120 Pace 7072	9,183.02
1071220 Family Assistance Expenses	10,018.60
1071510 HS Youth Program	500.00
1071610 HS Senior Program	1,248.66
1071910 HS Utility/Family Support Program	2,055.01
Total 10-540 Programs	35,618.31
10-545 Salary	
1020510 FICA ER	27,671.30
1020610 Medicare ER	6,471.53
1060210 Supervisor Salary	20,950.26
1060212 Payroll Expenses	3,913.90
1060310 Clerk Salary	13,100.00
1060410 Highway Commissioner Salary	15,499.92
1060610 Trustee Salary	5,800.00
1060710 Office Manager Salary	109,527.83
1060730 Secretary	15,658.76
1060740 Facilities Manager Salary	58,683.38
1063610 Major Medical Insurance	119,383.00
1063620 Life Ins.	1,707.85
1068110 Assessor Salary	18,833.30
1068120 Assessor Assistant	56,269.06
1070111 PACE DAR Wages	50,302.18
1070112 PACE DAR Part-Time	13,347.62
1071110 Human Service Salary	55,408.33
Total 10-545 Salary	592,528.22
10-550 Transportation	6,349.46
1071810 Medvan	2,036.96
Total 10-550 Transportation	8,386.42

	Total
30-505 Home Relief	
3077830 Light, Water, Gas	300.00
3077930 Shelter/Home Relief	1,600.00
3078230 GA Personal Allowance	950.00
3078530 GA Misc. Expenses	300.00
Total 30-505 Home Relief	3,150.00
30-510 Professional Services - GA	
3065630 GA-Legal & Professional Services	45.00
Total 30-510 Professional Services - GA	45.00
40-505 Liability Tort Ins	
4062640 Liability Tort Insurance	8,746.00
Total 40-505 Liability Tort Ins	8,746.00
50-500 Legal & Professional Fees	23,804.35
50-510 Administration Salary	4,400.00
50-515 Land Maintenance	
5060140 Land Maint.	23,783.98
Total 50-515 Land Maintenance	23,783.98
50-520 Path Maintenance	50.00
50-525 Dog Park Maintenance	288.00
5060160 Dog Park Maint.	4,561.85
Total 50-525 Dog Park Maintenance	4,849.85
50-530 Capital Outlay - OS	
5060190 OS Equipment Maintenance	1,448.67
Total 50-530 Capital Outlay - OS	1,448.67
50-535 Miscellaneous - OS	523.60
5060180 OS Misc.	6,511.41
Total 50-535 Miscellaneous - OS	7,035.01
Meals & Entertainment	1,014.50
Total Expenses	907,482.97
NET OPERATING INCOME	326,688.16
OTHER EXPENSES	
Other Miscellaneous Expense	28,000.00
Reconciliation Discrepancies	-347.91
Total Other Expenses	27,652.09
NET OTHER INCOME	-27,652.09
NET INCOME	\$299,036.07

Lemont Township Road & Bridge

2023-24 Budget Overview

4/1/22 to 3/31/23



Prepared by
Glenn Pasiewicz

Prepared on
April 5, 2023

Budget Overview: Township Road District (FY2022-23) - FY23 P&L

	Total
INCOME	
20-400 Real Estate Taxes	
2040125 19 RE Taxes	378.30
2040126 20 RE Taxes	663,765.13
2040127 21 RE Taxes	478,038.36
Total 20-400 Real Estate Taxes	1,142,181.79
20-410 Replacement Tax	18,407.41
2040420 BPPR Tax	26,100.47
Total 20-410 Replacement Tax	44,507.88
20-420 Other Income	118,925.95
2040520 Misc. Income-Other	3,126.85
Total 20-420 Other Income	122,052.80
20-440 Interest Income	0.05
2040320 Interest Earned	265.27
Total 20-440 Interest Income	265.32
Services	11,789.29
Uncategorized Income	1,103.00
Total Income	1,321,900.08
GROSS PROFIT	1,321,900.08
EXPENSES	
20-500 Salaries	
2061120 FICA R&B	13,140.06
2061130 R&B Medicare	3,073.10
2061920 Treasurer Salary	1,700.00
2061921 Office Manager Salary	19,285.00
2063620 Medical Insurance	2,663.00
2066420 Employee Life Insurance	378.00
2077820 Highway Commissioner Salary	15,499.92
2077920 Permanent Road Labor	166,743.73
Total 20-500 Salaries	222,482.81
20-505 Office Support	60.00
2063130 Bank Charges	215.79
2063420 Dues/Subscriptions	120.72
2065120 Office Supplies	691.39
2065121 Payroll Services	3,170.15
2076320 RB Utilities	28,153.79
Total 20-505 Office Support	32,411.84
20-510 Insurance Expense	
4062640 Liability Tort Insurance	23,260.00
Total 20-510 Insurance Expense	23,260.00
20-515 Professional Services	
2063320 Legal & Professional Services	9,110.95

	Total
Total 20-515 Professional Services	9,110.95
20-520 Building	
2076420 RB Building Operating Supplies	40,918.39
Total 20-520 Building	40,918.39
20-521 Capital Outlay	
2077420 RB Equip Capital Outlay	19,424.99
Total 20-521 Capital Outlay	19,424.99
20-522 Equipment	
2077220 RB Equip Maint.	7,216.66
2077320 RB Equip Maint. Supp	23,576.38
Total 20-522 Equipment	30,793.04
20-523 Gas & Oil	
2074820 RB Diesel	606.92
2074821 RB Fuel-Gas	12,501.09
Total 20-523 Gas & Oil	13,108.01
20-524 Permanent Road	
2077520 Permanent Road Services	212,735.32
2077620 PR Supplies	115,287.44
Total 20-524 Permanent Road	328,022.76
20-525 Street Lighting	
2074720 RB Street Light	4,776.81
Total 20-525 Street Lighting	4,776.81
20-550 Miscellaneous Expense	
2065110 Misc Expenses	1,609.00
Total 20-550 Miscellaneous Expense	1,609.00
Total Expenses	725,918.60
NET OPERATING INCOME	595,981.48
NET INCOME	\$595,981.48